



9 March 2021

To: HELCOM Heads of Delegation  
Observers of HELCOM  
Contacts and Observers of HELCOM State and Conservation  
Chairs and Vice-Chairs of the HELCOM Groups

**Re. 14th Meeting of the Working Group on the State of the Environment and Nature Conservation (STATE & CONSERVATION 14-2021)**

Dear colleagues,

In accordance with the decision by HOD 59-2020 (paragraph 6.76 of the outcome), the 14th Meeting of the Working Group on the State of the Environment and Nature Conservation (STATE & CONSERVATION 14-2021) will be convened on 3-7 May 2021. The Meeting will be convened online.

The Meeting will start on **Monday 3 May 2021 at 10.00 EEST** and is expected to end on **Friday 7 May 2021 at 16.00 EEST**. The Meeting will focus on Joint and Monitoring and assessment sessions. Monday to Thursday 13:00 EEST will be dedicated to joint themes (Agenda Items 1J-9J), and Thursday 14:00 to Friday 16:00 EEST is planned for issues related to Monitoring and assessment (Agenda Items 1MA-6MA).

Meeting documents will be submitted by the Secretariat to the [STATE & CONSERVATION 14-2021 Meeting Site](#) via the [HELCOM Meeting Portal](#). The Secretariat has prepared a [document template](#) and recommends using the template when submitting documents to the Secretariat.

The Secretariat kindly requests the Contracting Parties and Observers to observe the deadlines for submission of documents to a HELCOM meeting. Basic documents and documents requiring action or a decision to the Meeting should be submitted in electronic format to Professional Secretary, Jannica Haldin ([jannica.haldin@helcom.fi](mailto:jannica.haldin@helcom.fi)) by **7 April 2021**, at the latest. Documents containing comments to the basic documents as well as information documents should be provided to the Secretariat by **26 April 2021**.

Participants are kindly requested to register for the Meeting by answering the [Participation Survey](#) at their earliest convenience, and **not later than 26 April 2021**. Instructions for the use of the Meeting Portal are available on the [HELCOM Website](#).

Yours sincerely,

Rüdiger Stempel  
Executive Secretary