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<b>Document title</b>	Provisional Annotated Agenda
<b>Code</b>	1-1
<b>Category</b>	DEC
<b>Agenda Item</b>	1 – Adoption of the Agenda
<b>Submission date</b>	28.10.2020
<b>Submitted by</b>	Secretariat

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## Background

The HELCOM SOM Platform supports the update of the Baltic Sea Action Plan by analysing sufficiency of measures (SOM) to reach good environmental status in the Baltic Sea and identify gaps in existing measures. The approach for the SOM analysis has been developed by the HELCOM ACTION project under the guidance of the HELCOM SOM Platform and Gear Group and agreed by HOD 56-2019. The detailed SOM methodology has been endorsed by Gear 22-2020 ([Outcome](#), para 4.21).

The methodology development and data collection have been finalized in the first part of 2020, and model estimations have taken place in the second part of 2020. The first results of the SOM analyses were submitted to the BSAP UP workshops in August-September 2020 and presented to SOM Platform 4-2020. Final estimation results are available in October 2020. At SOM Platform 5-2020, the final results of the SOM analysis will be presented. In addition, the cost-effectiveness analysis of proposed new measures will be considered.

## Information on the meeting

As agreed by HOD 58-2020 ([Outcome](#), para 4.41), the 5<sup>th</sup> Meeting of the SOM Platform (HELCOM SOM Platform 5-2020) will take place on 30 November 2020. The meeting is arranged online.

The Meeting will start **at 10:00** and is expected to end **at 17:00** on **Monday 30 November 2020 (EET, UTC+2)**.

The Meeting will be Chaired by Mr. Urmas Lips. The Meeting will focus on:

- Considering and discussing the final results of the SOM analysis;
- Discussing and providing guidance on the draft reports of the analysis;
- Considering and discussing the cost-effectiveness analysis.

Documents for the Meeting will be made available in the SOM Platform 5-2020 [Meeting Site](#) in the HELCOM Meeting Portal. The basic documents and documents requiring action or a decision to the Meeting should be submitted in electronic form to the Secretariat ([susanna.kaasinen@helcom.fi](mailto:susanna.kaasinen@helcom.fi)) **by 6 November 2020**. Documents containing comments to the basic documents as well as information documents should be provided to the Secretariat **by 20 November 2020**.

The participants are kindly requested to register to the Meeting by answering the [Participation Survey](#) not later than **by 20 November 2020**. Please note that you need to be a registered user with relevant rights to access the restricted meeting documents and to register to the meeting. [Instructions](#) for the use of the Meeting Portal are available on the HELCOM website.

## Annotated Provisional Agenda

### Agenda Item 1 Adoption of the Agenda

The Meeting is invited to adopt the agenda of the meeting (document 1-1).

### Agenda item 2 Results of the SOM analysis

In the first part of 2020, the data collection as well as the SOM methodology development have been finalized. The first results of the SOM analysis were prepared and submitted to the HELCOM BSAP UP workshops arranged in August and September 2020 and SOM Platform 4-2020. Several points of development and improvement were identified based on feedback from the SOM topic teams, BSAP UP workshops, SOM Platform, and the data validation process. Thus, model estimation results have been updated in October and topic-reports are being updated currently.

The final results of the SOM analysis will be presented to the Meeting.

The Meeting is invited to consider and comment the final results of the SOM analysis.

### Agenda item 3 Reports on SOM analysis

The outputs of the SOM analysis include a methodology report, main report summarizing the results and nine topic-specific reports. The methodology report describes in detail the SOM approach, methods and data. The main report briefly explains the SOM approach and focuses on the results, conclusions, implications and lessons learnt. An outline of the main report was presented to SOM 4-2020. Topic-specific reports provide information on the background, structure and methodology for the analysis and results for the specific topic.

The methodology report is ready, and the main and topic-specific reports are currently being finalized. Two updated examples of topic-specific reports that include revisions and additions based on the feedback will be prepared and submitted as meeting documents.

The Meeting is invited to discuss and provide guidance on the reports that present the results of the SOM analysis.

### Agenda item 4 Cost-effectiveness analysis of new measures

The ACTION project and ToR for the HELCOM SOM Platform include analysing cost-effectiveness of proposed new measures. An updated methodology and information on the collection of effectiveness and cost data were presented in the SOM Platform 4-2020 meeting ([Document 5-1](#)).

A document describing the progress of evaluating the costs and effects of new measures will be presented to the Meeting.

The Meeting is invited to consider and discuss the progress of the cost-effectiveness analysis, and discuss the potential use of the results.

### Agenda item 5 Any other business

### Agenda item 6 Notes from the Meeting

The notes will be finalized after the closure of the Meeting and circulated for approval in writing by the participants in a time frame agreed by the Meeting.

## Provisional timetable for HELCOM SOM Platform 5-2020

**Note: All times EET (UTC+2, Finnish time)**

Monday 30 November	
10.00-11.15	Agenda Item 1 Adoption of the Agenda Agenda item 2 Results of the SOM analysis
11.15-11.30	<i>BREAK</i>
11.30-13.00	Agenda item 2 Results of the SOM analysis, continued
13.00-14.00	<i>LUNCH BREAK</i>
14.00-15.15	Agenda item 3 Reports on SOM analysis
15.15-15.30	<i>BREAK</i>
15.30-17.00	Agenda item 4 Cost-effectiveness analysis of new measures Agenda item 5 Any other business Agenda item 6 Notes from the Meeting
17.00	Meeting ends