



29 June 2018

To: Contacts of HELCOM RESPONSE
Observers of HELCOM RESPONSE
Contacts of SHORE Network

cc: HELCOM Heads of Delegation
Observers of HELCOM
Chairs and Vice-Chairs of the HELCOM Groups

Re: Invitation to the Second Meeting of the HELCOM Expert Coordination Network on Response on the Shore (SHORE Network 2-2018),
Karlskrona, Sweden, 30 August 2018

Dear Colleagues,

With reference to the Outcome of RESPONSE 24-2018 (paragraph 7.7), I have the pleasure to invite you to the Second Meeting of the HELCOM Expert Coordination Network on Response on the Shore (SHORE Network 2-2018), which will be held at the premises of the Swedish Coast Guard in Karlskrona, Sweden, on **30 August 2018** (Address: Bastionsgatan 18, Stumholmen).

The Meeting will be opened on **Thursday 30 August at 9:00** and is expected to terminate no later than **by 14:00** on the same day.

Documents for the Meeting will be made available on the [SHORE Network 2-2018 Meeting Site](#) in the HELCOM Meeting Portal. The participants are kindly requested to register to the Meeting by answering the [Participation Survey](#) no later than **by 23 August 2018**. Please note that you need to be a registered user with relevant rights to access the restricted meeting documents and to register to the meeting. [Instructions](#) for the use of the Meeting Portal are available on the HELCOM website.

The Secretariat kindly requests the Contracting Parties and Observers to observe the deadlines for submission of documents to a HELCOM meeting. Basic documents and documents requiring action or a decision should be submitted in electronic form to the Secretariat (markus.helavuori@helcom.fi) **by 8 August 2018**. Bulky documents should include abstracts embodying the essence of the proposals and action requested from the meeting. Documents containing comments to the basic documents as well as information documents should be provided to the Secretariat **by 23 August 2018**.

Yours sincerely,

Markus Helavuori
Professional Secretary