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<b>Document title</b>	Revision of exercise chapters in the HELCOM Response Manual Volumes a1 and 3
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<b>Category</b>	CMNT
<b>Agenda Item</b>	5 – HELCOM Response Manual and Recommendations
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### Background

The First Meeting of the SHORE Network tasked a drafting group including Estonia, Poland and the Secretariat to make the first proposal for a revision of the exercise chapters of HELCOM Response Manual Volumes 1 and 3. The proposal set out in the Annex concerns particularly the need to revise Volume 1, Chapter 10 and Volume 3, Chapter 4.

### Action requested

The Meeting is invited to consider the proposal for a revision of exercise chapters in the HELCOM Response Manual Volumes 1 and 3, as set out in the Annex, and decide as appropriate.

The meeting is further invited to consider the status of the national information in Annexes 1 and 2 of the HELCOM Response Manual Volume 3, which SHORE Network 1-2017 agreed should be updated one month in advance of every meeting of the SHORE Network (c.f. Outcome of SHORE Network 1-2017, paragraph 6.4).

## Proposal for a revision of exercise chapters in HELCOM Response Manual Volumes 1 and 3

The drafting group made the following proposals:

- Rename and restructure chapter 10 in Volume 1 as “HELCOM exercise framework” to provide generic framework for exercises regarding at sea, on shore or wildlife
- Remove duplication by first updating Volume 1 and then removing the parts from Volume 3
- Add a section in chapter 10 in Volume 1 on combining exercises (at sea, on shore, wildlife)
- Update the planning, evaluation and reporting sections (10.3, 10.4, 10.5) in Volume 1 with material from Volume 3 section 4.5
- Update section 10.1 in Volume 1 with material from Volume 3 section 4.2
- Include the introduction from Volume 3 section 4.1 to Volume 1 section 10.1
- Add in Volume 1 chapter 10 sections 4.3 and 4.4. on frequency of exercises and participation from Volume 3
- Review the reasonable notice for cancellation of execution in Volume 1 (currently 3 days) and deadline for first announcement and invitation (currently 6 months)
- Consider a deadline for distributing the practical information
- Consider reviewing the names of exercise types in Volume 1 chapter 10 ( e.g. synthetic vs table top)
- Test the BALEX DELTA 2018 scenario in a table top exercise in RESPONSE 24-2018
- Exercise material left in Volume 3 should translate the overall HELCOM exercise framework into shore specific context
- Revise section 4.1 in Volume 3 to include existing national shoreline plans that make coordination and cooperation less challenging at the national level (at sea response, on sea response and wildlife response can be integrated following an incident)