



Document title	Annotations to the Provisional Agenda
Code	1-2 Rev. 1
Category	CMNT
Agenda Item	1 – Adoption of the Agenda
Submission date	26.03.2020
Submitted by	Secretariat
Reference	Outcome of MARITIME 19-2019, Paragraph 3.39

The location, time and agenda have been revised to accommodate for an online meeting, arranged instead of a physical meeting due to [HELCOM policy on COVID-19](#). Also, a provisional timetable has been added. Revisions are marked in red.

Annotations to the Provisional Agenda

Introduction

The Intersessional Meeting of the HELCOM Maritime Working Group (HELCOM MARITIME 19A-2020) will be **opened on Tuesday, 14 April 2020, at 10:00** and it is expected to **close on Wednesday, 15 April 2020 by 16:00**. The Meeting will take place **on-line, 10:00h to 16:00h EET (9:00h to 15:00h CET) each day**. The Meeting will be chaired by the Chair of HELCOM MARITIME, Ms. Susanne Heitmüller.

Meeting documents for MARITIME 19A-2019 will be submitted by the Secretariat via the HELCOM [Meeting Portal](#). The Secretariat has prepared a document template, also available in the Meeting Portal, and recommends using the template when submitting documents to the Secretariat. The Secretariat kindly requests the Contracting Parties and Observer Organizations to observe the deadlines for submission of documents to MARITIME 19A-2019. Basic documents and documents requiring action or a decision by the Meeting should be submitted in electronic form to the Professional Secretary, Mr. Markus Helavuori (markus.helavuori@helcom.fi) by **24 March 2020**. Bulky documents should include abstracts embodying the essence of the proposals and action requested from the Meeting. Documents containing comments to the basic documents as well as information documents should be submitted to the Secretariat by **7 April 2020**.

The participants are kindly invited to [sign up](#) to the HELCOM Meeting Portal at their earliest convenience, if not already done. Please find here [instructions](#) for signing up as a *first time user* of the Meeting Portal. Once you have signed up, the Secretariat will grant you separate permission to access the restricted meeting document library on the [MARITIME 19A-2020 Meeting Site](#). After sign up, the participants are kindly requested to [sign in](#) and [register](#) to the Meeting by answering the online meeting registration ("[Participation Survey](#)") not later than **7 April 2020**. Please note that you do not need to register to the Meeting again, if you already registered for the original dates.

Please note that because the Meeting is organized as an online meeting, participants are kindly invited to get acquainted with information documents prior to the Meeting (documents 2-1, 2-2, 3-6 and 3-7) and ask for clarification if needed. They will not be introduced to the Meeting unless specifically requested.

Agenda Item 1 Adoption of the Agenda

These Annotations to the Provisional Agenda have been prepared based on the outcome of the MARITIME 19-2019.

The Meeting is invited to adopt the Provisional Agenda as contained in document 1-1.

Agenda Item 2 Matters arising from HELCOM meetings

The Meeting is invited to take note of the outcomes of meetings within the framework of HELCOM held in the intersessional period, and to discuss issues of relevance to HELCOM MARITIME under the relevant Agenda Items (document to be submitted at a later stage).

Decisions at HELCOM annual meeting and HODs

The Meeting is invited to take note of the outcome of the 57th Meeting of the Heads of Delegation ([HOD 57-2019](#)), held from 10 to 11 December 2019.

HELCOM Science Agenda Task Group

The Meeting is invited to take note of the Notes from the 1st online meeting of the HELCOM Science Agenda Task Group, held on 17 December 2019 ([Science Agenda TG 1-2019](#)) and the 2nd meeting of the HELCOM Science Agenda Task Group, held on 29-30 January 2020 in Helsinki, Finland.

Agenda Item 3 Update of the Baltic Sea Action Plan

This agenda item focusses on (i) finalising the rephrasing of existing BSAP actions and follow-up of the HELCOM Ministerial Declarations and (ii) the technical review of synopses on proposed new actions for the updated BSAP.

For the first point, the Meeting will be invited to consider document 3-1 Rev.1.

For the second point, the Meeting will be invited to consider the seventeen proposals on new actions as set out in documents 3-2, 3-2 Add.1 and 3-2 Add.2. Document 3-3 together with 3-8 provides guidance on how to conduct such technical review. The Meeting will be invited to conduct the technical review by utilising the Excel attached in document 3-8, to be updated by the Secretariat based on the submissions received by the deadline 31 March 2020 as indicated in document 3-8.

The Meeting is invited to recall that MARITIME 19-2019 agreed to set up a Correspondence Group on the update of the Baltic Sea Action Plan (BSAP) under the Maritime Working Group with the Terms of Reference set out in Annex 4 to the [Outcome of MARITIME 19-2019](#). The Meeting is further invited to recall that MARITIME 19-2019 agreed to convene this intersessional Meeting of the Maritime Working Group, to further work on existing actions and review proposals on new actions for the BSAP.

The Meeting is invited to note that HOD 57-2019 agreed on the proposals from HELCOM Working Groups on actions to be considered as accomplished or that are proposed to be omitted from future implementation and follow-up, as contained in section 2 of HOD 57-2019 document 3-1.

The Meeting is invited to take note of the progress in the revision of existing HELCOM objectives and development of new ecological and management objectives ([document3-5](#)).

Existing BSAP actions

The Meeting is invited to finalize the work on rephrasing existing BSAP actions and follow-up of the HELCOM Ministerial Declarations, taking into account the outcomes of MARITIME 19-2019, the Correspondence Group on the update of the BSAP as well as HOD 57-2019 ([document 3-1 Rev.1](#)).

Proposed new BSAP actions

The Meeting is invited to note that SOM 2-2019 agreed that the synopses on proposed new actions for the updated BSAP will, as a first step, be reviewed by the relevant HELCOM Working Groups at their spring meetings in 2020 or intersessionally as needed. The meeting agreed that the Secretariat and the Chair of the SOM Platform will elaborate on the guidance of the technical review by the Working Groups in spring 2020 and share it with the SOM Platform representatives ([Notes of SOM 2-2019](#), para 4.15).

The Meeting is invited to make use of the guidance for the technical review by the Working Groups as provided by the SOM Platform ([documents 3-3 and 3-8](#)).

The Meeting is invited to undertake a technical review of the received synopses on proposed new actions related to maritime activities for the updated BSAP, taking into account the comments from the Correspondence Group and making use of the common guidance.

The Meeting is invited to consider proposed new BSAP actions of relevance to HELCOM Maritime, based on the outcome of the 2020 HELCOM Stakeholder Conference as outlined in document 3-4.

Agenda Item 4 Any other business

The Meeting might wish to consider any other matters raised by the delegations and observers at the Meeting.

Agenda Item 5 Future work and meetings

The Meeting is invited to agree on the exact days of MARITIME 20-2020, which was agreed by MARITIME 19-2019 to be held in Norrköping, Sweden.

Denmark is invited to confirm their offer to investigate possibilities to host MARITIME 21-2021.

Agenda Item 6 Outcome of the Meeting

Meeting participants will be provided with the draft Outcome of the Meeting by **close of business 16 April 2020**. Meeting participants will be invited to provide comments to the draft Outcome by **20 April noon**. The Secretariat will circulate an updated Outcome by **close of business 20 April 2020** for tacit approval by **close of business 21 April 2020**.

Provisional timetable MARITIME 19A-2020

Note: All times EET (Finnish local time)

Tuesday, 14 April 2020	
10.00-11.30	document 1-1 Provisional Agenda document 1-2 Annotations to the Provisional Agenda 3-1 Rev. Report of the Correspondence Group on the update of the Baltic Sea Action Plan under the Maritime Working Group
11.30-11.45	<i>Coffee break</i>
11:45 – 13:00	document 3-2 List of synopses of new actions related to the Maritime Group document 3-2 Add. 1 Synopses of a new action related to the Maritime Group document 3-2 Add. 2 Synopses of an action related to the Maritime Group document 3-3 Guidance for review of synopses on new HELCOM actions document 3-8 Online review of synopses on new HELCOM actions
13:00 – 14:00	<i>Lunch break</i>
14:00 – 16:00	document 3-8 Online review of synopses on new HELCOM actions (cont.)
Wednesday, 15 April 2020	
10.00-11.30	document 3-8 Online review of synopses on new HELCOM actions (cont.)
11.30-11.45	<i>Coffee break</i>
11:45 – 13:00	document 3-8 Online review of synopses on new HELCOM actions (cont.)
13:00 – 14:30	<i>Lunch break</i>
14:30 – 16:00	Any other business Future work and meetings