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<b>Document title</b>	Preliminary Annotated Agenda
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<b>Category</b>	DEC
<b>Agenda Item</b>	1 – Adoption of the Agenda
<b>Submission date</b>	04.08.2015
<b>Submitted by</b>	Secretariat
<b>Reference</b>	Minutes of MARITIME 14-2014, Paragraph 13.2

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## Background

The 15th Meeting of the HELCOM Maritime Group will be **opened on Monday, 23 November 2015, at 10:00** and it is expected to **close on Wednesday, 25 November 2015 by 14:00**. The Meeting will take place in Klaipeda, Lithuania (venue tbc). The Meeting will be chaired by the Chair of HELCOM MARITIME, Ms. Anna Petersson.

Please note that a Steering Committee meeting of the Priority Area on Clean Shipping of the EU Strategy for the Baltic Sea Region (EUSBSR PA SHIP) will likely be held back-to-back with MARITIME 15-2015 during the period 26-27 November 2015.

Meeting documents for MARITIME 15-2015 will be submitted by the Secretariat via the HELCOM [Meeting Portal](#). The Secretariat has prepared a document template, also available in the Meeting Portal, and recommends using the template when submitting documents to the Secretariat. The Secretariat kindly requests the Contracting Parties and Observer Organizations to observe the deadlines for submission of documents to MARITIME 15-2015. Basic documents and documents requiring action or a decision by the Meeting should be submitted in electronic form to the Professional Secretary, Mr. Hermanni Backer ([hermanni.backer@helcom.fi](mailto:hermanni.backer@helcom.fi)) by **1 November 2015**. Bulky documents should include abstracts embodying the essence of the proposals and action requested from the Meeting. Documents containing comments to the basic documents as well as information documents should be submitted to the Secretariat by **16 November 2015**.

The participants are kindly invited to sign up to the HELCOM Meeting Portal at their earliest convenience, if not already done. Please find here [instructions](#) for signing up as a *first time user* of the Meeting Portal. Once you have signed up, the Secretariat will grant you separate permission to access the restricted meeting document library on the [MARITIME 15-2015 Meeting Site](#). After sign up, the participants are kindly requested to [sign in](#) and [register](#) to the Meeting by answering the online meeting registration ("[Participation Survey](#)") not later than **16 November 2015**.

## Preliminary Annotated Agenda

### Agenda Item 1                      Adoption of the Agenda

The Preliminary Annotated Agenda has been prepared on the basis of the following documents:

- a) Minutes of the 14th Meeting of the Maritime Group (MARITIME 14-2014);
- b) Minutes of the 36th Meeting of the Helsinki Commission (HELCOM 36-2015) and the 47<sup>th</sup> and 48th meetings of the HELCOM Heads of Delegation (HOD 47-2014 and 48-2015);
- c) Input from working groups and initiatives related to HELCOM MARITIME

and consultations between the Chair, Ms. Anna Petersson, and the Vice-Chairs, Mr. Jorma Kämäräinen and Ms. Natalia Kutaeva, of the HELCOM Maritime Group and the Secretariat.

The Meeting is invited to adopt the Provisional Agenda as contained in this document.

### Agenda Item 2                      Matters arising from HELCOM meetings

The Meeting will be invited to take note of the outcomes of meetings within the framework of HELCOM held in the intersessional period, and to discuss issues of relevance to HELCOM MARITIME under relevant Agenda Items, to be submitted at a later stage.

#### *HELCOM and HELCOM HOD*

The 36th Meeting of the Helsinki Commission (HELCOM 36-2015) was held in Helsinki, Finland, 3-4 March 2015. The 47th Meeting of the HELCOM Heads of Delegation (HOD 47-2014) was held in Helsinki, Finland, 9-10 December 2014. The 48th Meeting of the HELCOM Heads of Delegation (HOD 48-2015) was held in Tallinn, Estonia, 10-11 June 2015. The 49th Meeting of the HELCOM Heads of Delegation (HOD 49-2015) will be held in Helsinki, Finland, 10-11 December 2015.

The Meeting is invited to take note of the decisions of HELCOM 36-2015 and HOD 47-2014/48-2015 related to Maritime Group activities.

#### *HELCOM SAFE-NAV*

The Fifth Meeting of the HELCOM Group of Experts on Safety of Navigation (SAFE NAV 5-2014) was held in Copenhagen, Denmark, on 3 December 2014. The outcome is available in the HELCOM Meeting Portal.

The Meeting is invited to take note that SAFE NAV 6-2015 will be held on 1 October 2015 in Gothenburg, Sweden.

#### *HELCOM AIS EWG*

The 26<sup>th</sup> Meeting of the Expert Working Group for Mutual Exchange and Deliveries of AIS & Data (AIS EWG 26-2015) was held on 19-20 May 2015 in Gdynia, Poland. The outcome is available in the HELCOM Meeting Portal.

The Meeting is invited to take note that AIS EWG 27-2016 will be held in the second half of May 2016 in Russia.

#### *HELCOM-OSPAR TG BALLAST*

The Fifth Meeting of the Joint HELCOM-OSPAR Task Group on Ballast Water Management Convention Exemptions (HELCOM-OSPAR TG BALLAST 5-2014) was held in Madrid, Spain, on 1-2 December 2014. The outcome is available in the HELCOM Meeting Portal.

The Meeting is invited to endorse the draft Terms of Reference of HELCOM-OSPAR TG BALLAST for 2015-2016 (document to be submitted at a later stage).

The Meeting is invited to take note that HELCOM-OSPAR TG BALLAST 6-2015 will be held on 16-17 September 2015 in Gdansk, Poland.

#### *HELCOM-VASAB MSP WG*

The Tenth Meeting of the Joint HELCOM-VASAB Maritime Spatial Planning Working Group (HELCOM-VASAB MSP WG 10-2015) was held on 29-30 January 2015 in Gothenburg, Sweden. The [outcome](#) is available in the HELCOM Meeting Portal.

The Meeting is invited to take note that HELCOM-VASAB MSP WG 11-2015 will be held on 30 September – 1 October 2015 in Riga or Jurmala, Latvia.

The Meeting is invited to consider, discuss and agree on the implementation status of ministerial commitments and other information included in the HELCOM Baltic Sea Action Plan follow-up (Maritime Segment), to be submitted at a later stage.

### Agenda Item 3                      Ballast water

#### *BWM Convention ratification progress*

The remaining Contracting Parties (Estonia, Finland, Latvia, Lithuania and Poland) are invited to inform on the national progress in ratification of the IMO Ballast Water Management (BWM) Convention.

The Meeting is invited to identify remaining regional tasks in preparing for the entry into force of the BWM Convention (c.f. Paras 3.4 and 3.13 of MARITIME 14-2014 Outcome), based on a document to be submitted at a later stage.

#### *Ballast water exchange guidance*

The Meeting is invited to take note that an interim report of the ad hoc Correspondence Group on Ballast Water Management (CG BALLAST) was submitted to HOD 48-2015, and that the ad hoc Correspondence Group has come to an agreement on the interpretation of the IMO Resolution A.1088(28) and accordingly, no additional measures are needed in the Baltic Sea area before the D-2 regulations will be enforced and there is no need to establish ballast water exchange areas in the Baltic Sea.

The Meeting is invited to share experiences in following-up the IMO Voluntary Guidances (BWM.2 Cir. 14 2008, BWM.2 Cir. 22 2009 & BWM.2 Cir. 39 2012) on Ballast Water exchange developed within HELCOM MARITIME.

#### *Regionally harmonised A-4 exemptions and related risk assessments*

The Meeting is invited to take note that HELCOM HOD 48-2015 and OSPAR 2015 endorsed the revisions of the HELCOM-OSPAR Joint Harmonized Procedure for BWMC A-4 exemptions (including the port sampling protocol) (document to be submitted at a later stage).

The Meeting is invited to take note that the revised list of Baltic Sea target species drafted intersessionally within the BALSAM project and the intersessional Correspondence Group (CG BALLAST) was submitted to HOD 48-2015 and has since been uploaded to the joint HELCOM-OSPAR A-4 exemption website/tool (c.f. HOD 48-2015, [document 3-20](#)).

The Meeting is invited to take note that a HELCOM Workshop on target species and their criteria (Tallinn, Estonia, 26 August 2015) will discuss further proposals for revisions which will be submitted to TG BALLAST 6-2015 (document to be submitted at a later stage).

#### *Other BWM related activities*

The Contracting Parties are invited to inform on any other activities to facilitate the implementation of the BWM Convention.

## Agenda Item 4 Airborne emissions from ships and related measures

### *Airborne emissions from ships*

The Meeting is invited to consider the report on emissions from Baltic Sea shipping in 2014, to be submitted at a later stage.

The Meeting is invited to take note of the information on the nutrient pollution Country Allocated Reduction Target (CART) follow-up system, including airborne pollution from ships.

The Contracting Parties are invited to share any developments in the field of economic incentives introduced to reduce airborne emissions from ships.

### *Alternative Fuels and Green Technology*

The Meeting is invited to take note of the work by the sub-group under the Maritime Working Group to enhance the co-operation between the public and private stakeholders in the framework of the “Green Technology and Alternative Fuels Platform for Shipping”, including the results of the replies to the questionnaire on Public & Private Cooperation for Sustainable Baltic Sea Shipping (document to be submitted at a later stage).

The Contracting Parties are invited to share information on any other relevant developments in the use of alternative fuels for ships in the Baltic Sea region, including the development of port infrastructure.

### *MARPOL Annex VI*

The Meeting is invited to consider information on the work of the HELCOM Correspondence Group concerning enforcement of the new limits for SO<sub>x</sub> emissions entering into force in the Baltic Sea from 1 January 2015 (CG SECA), including preliminary results regarding scrubbing technology and associated legislation (i.a. national practices regarding releases of scrubber water) (document to be submitted by Sweden at a later stage).

The Contracting Parties are invited to submit information on ongoing regional projects on SECA enforcement.

The Meeting is invited to recall that a technical meeting to discuss the roadmap for the North Sea NECA and Baltic Sea NECA was held on 30 June 2015, in Helsinki, Finland.

Following a proposal by the North Sea countries, the Meeting is invited to consider, discuss and agree on the roadmap for designating a NO<sub>x</sub> emission control area (NECA) in the Baltic Sea in parallel with the North Sea, including the date of submission of the parallel applications to the IMO and the date of compliance for new ships in both NECAs, based on a document to be submitted at a later stage.

Denmark is invited to inform about the ongoing Sulphur Enforcement Information Campaign.

## Agenda Item 5 Sewage discharges from ships and port reception facilities

### *Work within the PRF Cooperation Platform*

The Meeting is invited to take note of the updated edition of the HELCOM Overview on Baltic Sea Sewage Port Reception Facilities 2014 released in March 2015 (document to be submitted at a later stage).

The Meeting is invited to consider and revise the work plan of the HELCOM Cooperation Platform on Port Reception Facilities (PRF) (document to be submitted at a later stage).

### *MARPOL Annex IV Special Area process*

The Meeting is invited to recall that an agreement regarding joint notification of the adequacy of port reception facilities for sewage by all Baltic Sea countries to IMO MEPC 68 was not reached at HELCOM 36-2015, that eight of the nine Contracting Parties submitted such notifications to MEPC 68 and that MEPC 68 confirmed that it had agreed on the definition of the applicable area and on the sufficiency of the received notifications of that area, whereas the legal implications would be further considered at MEPC 69, following submission of proposals for amendments to MARPOL Annex IV (c.f. Report of MEPC 68, §§ 10.14-10.23).

### *Developments in on-board sewage treatment technology*

The Meeting is invited to share any new information and experience on on-board sewage treatment equipment meeting the MARPOL Annex IV Special Area standards.

The Meeting is invited to share information on the nutrient reduction capacity of the sewage treatment equipment in use by the cruise ships operating in the Baltic Sea.

### Agenda Item 6                      Other ship-generated wastes and port reception facilities (including marine litter)

The Meeting is invited to take note of the newly adopted [HELCOM Recommendation 36/1](#) on Regional Action Plan on Marine Litter (RAP ML), as well as of the Annex with regional actions and voluntary national actions as part of the Recommendation, endorsed by HOD 48-2015 (document to be submitted at a later stage).

The Meeting is invited to share any new information on implementation of the "no-special-fee" system in the Baltic Sea.

The European Union might wish to submit additional information on the evaluation of the Directive 2000/59/EC on port reception facilities and the Questionnaires distributed among the EU Member States (c.f. Para 6.5 of MARITIME 14-2014 Outcome).

The Contracting Parties are invited to inform on providing reception facilities for bulk ship cargo hold washwaters (c.f. Para 6.6 of MARITIME 14-2014 Outcome).

### Agenda Item 7                      Anti-fouling systems

Finland is invited to present information on a dedicated hull cleaning equipment, reducing the need of AFS, used on board passenger ferries in Finland (c.f. Para 7.1 of MARITIME 14-2014 Outcome).

The Meeting is invited to share any new information on anti-fouling systems relevant to the Baltic Sea area.

### Agenda Item 8                      Detection, investigation and prosecution of offenders of anti-pollution regulations

The Meeting is invited to take note of the HELCOM report on illegal discharges observed during aerial surveillance in 2014 (document to be submitted at a later stage).

Denmark is invited to submit information on the revision work of HELCOM Recommendation 19/14 on a harmonized system of fines in case a ship violates anti-pollution regulations (c.f. Paras 8.2-8.5 of MARITIME 14-2014 Outcome).

Finland is invited to submit a report on the work of the Correspondence Group on Ship-to-Ship and Bunkering Transfer Operations established by MARITIME 14-2014 to revise HELCOM Recommendation 28/3 on bunkering operations and ship-to-ship cargo transfer of oils in the Baltic Sea Area (c.f. Para 8.8 of MARITIME 14-2014 Outcome).

### Agenda Item 9                      Safety of navigation and related matters

#### *Accidents in the Baltic Sea*

The Meeting is invited to consider and approve the HELCOM report on shipping accidents during 2014 in the Baltic Sea region, to be submitted by the Secretariat at a later stage.

### *Under Keel Clearance*

The Meeting is invited to take note of the status of the inter-sessional correspondence on information directed for mariners on under keel clearance (UKC) carried out by HELCOM SAFE NAV (document to be submitted at a later stage).

### *Routeing measures*

The Meeting is invited to share information on plans for new, and operation of existing routeing measures for ships in the Baltic Sea region.

### *Re-surveys*

Sweden is invited to provide information on the FAMOS project– Finalising Surveys for the Baltic Motorways of the Sea (c.f. Para 9.8 of MARITIME 14-2014 Outcome).

### *E-navigation*

The Meeting is invited to share new developments in the field of e-navigation.

### *Ice navigation*

The Meeting is invited to take note that HELCOM 36-2015 adopted the revised [HELCOM Recommendation 25/7](#) on Safety of Winter Navigation in the Baltic Sea area, with the new Annex on Approximate correspondence between Ice Classes, published on the HELCOM website.

### *Dredging*

The Meeting is invited to take note that HELCOM 36-2015 adopted [HELCOM Recommendation 36/2](#) on Management of Dredged Material (superseding HELCOM Recommendation 13/1) as well as adopted the revised [HELCOM Guidelines for Management of Dredged Material at Sea](#).

## Agenda Item 10                    HELCOM publications, implementation and reporting

The Meeting is invited to consider the drafting of the HELCOM Assessment on Maritime Activities in the Baltic Sea region to be completed by 2016 (document to be submitted at a later stage).

The Meeting is invited to consider and approve for publishing an updated version of the HELCOM Clean Seas Guide, to be submitted at a later stage.

The Meeting is invited to submit proposals for prioritized revisions, and proposals for obsolete HELCOM MARITIME and RESPONSE related Recommendations, based on a document to be submitted at a later stage.

The Meeting is invited to take note that HOD 48-2015 considered the follow-up system for HELCOM agreements and noted that actions related to State and Conservation, Pressure and Response Group have already been reviewed and supported by these Working Groups and for other Groups the review has been initiated to be finalized in September 2015.

The Meeting is invited to take note of the publishing of the HELCOM Activities report 2014 ([BSEP No. 146](#)).

## Agenda Item 11                    Activities within other organizations and initiatives

The Meeting is invited to discuss any other matters related to discussions in international fora such as IMO, IHO and IALA.

The European Commission is invited to inform on EU activities and co-operation within the field of clean shipping.

Denmark and Finland are invited to inform on the work within the Priority Area (PA) on Maritime Safety and Security (SAFE) of the EU Strategy for the Baltic Sea Region. Denmark is also invited to inform on the work

within the PA on Clean Shipping (SHIP), including on a Steering Committee meeting of PA SHIP likely to be held back-to-back with MARITIME 15-2015.

The Meeting is invited to consider and update a preliminary list of HELCOM and other meetings in 2015-2016 of relevance to HELCOM MARITIME (document to be submitted at a later stage).

#### Agenda Item 12            Any other business

The Delegations and Observers are invited to update the list of contact addresses and observers of HELCOM MARITIME (document to be submitted at a later stage).

The Meeting might wish to consider any other matters raised by the delegations and observers at the Meeting.

#### Agenda Item 13            Election of Chair and Vice-Chair

HELCOM MARITIME 13-2013 elected Ms. Anna Petersson, Sweden, as the Chair and re-elected Mr. Jorma Kämäräinen, Finland, and Ms. Natalia Kutaeva, Russia, as Vice-Chairs of the HELCOM Maritime Group for the two-year period 2014-2015.

The Meeting is invited to elect/re-elect the Chair and Vice-Chairs of HELCOM MARITIME for the next two-year period (2016-2017).

#### Agenda Item 14            Future work and meetings

The Meeting is invited to consider and update the Working Programme for HELCOM MARITIME 2014-2016.

The Meeting is invited to agree on the date and venue of the next HELCOM MARITIME meeting (MARITIME 16-2016). The Meeting is also invited to consider the date and venue of MARITIME 17-2017.

#### Agenda Item 15            Outcome of the Meeting

The Meeting will be provided with draft Outcome of the Meeting for adoption. The final Outcome, incorporating corrections by the Meeting, will be prepared by the Secretariat in consultation with the Chair of the Meeting and made available in the HELCOM Meeting Portal.