



Document title	Annotations to the Provisional Agenda
Code	1-2
Category	DEC
Agenda Item	1 – Adoption of the Agenda
Submission date	2.9.2014
Submitted by	Secretariat
Reference	Minutes of MARITIME 13-2013, Paragraph 13.5

Background

The 14th Meeting of the HELCOM Maritime Group will be **opened on Tuesday, 4 November 2014, at 10:00** and it is expected to **close on Thursday, 6 November 2014 by 14:00**. The Meeting will take place at the premises of the Avalon Hotel (13. Janvara Street 19) in Riga, Latvia. The Meeting will be chaired by the Chair of HELCOM MARITIME, Ms. Anna Petersson.

Please note that the Meeting will be held back-to-back with a Sewage PRF-focused meeting of the HELCOM Cooperation Platform on Port Reception Facilities, starting on Monday, 3 November at 13:00, at the same venue. The outcome of the discussions will be reported to the HELCOM MARITIME 14-2014 meeting.

Meeting documents for HELCOM MARITIME 14-2014 will be submitted by the Secretariat via the HELCOM Meeting Portal. The Secretariat has prepared a document template, also available in the Meeting Portal, and recommends using the template when submitting documents to the Secretariat. The Secretariat kindly requests the Contracting Parties and Observer Organizations to observe the deadlines for submission of documents to HELCOM MARITIME 14-2014. The basic documents and documents requiring action or a decision by the Meeting should be submitted in electronic form to the Professional Secretary, Mr. Hermanni Backer (hermanni.backer@helcom.fi) by **13 October 2014**. Bulky documents should include abstracts embodying the essence of the proposals and action requested from the Meeting. Documents containing comments to the basic documents as well as information documents should be submitted to the Secretariat by **28 October 2014**.

The participants are kindly invited to sign up to the new HELCOM Meeting Portal at their earliest convenience.

If you are using the new HELCOM Meeting Portal for the first time:

Please find here [instructions](#) for signing up as a *first time user* of the new Meeting Portal. Once you have signed up to the Meeting Portal, the Secretariat will grant you separate permission to access the restricted meeting document library on the MARITIME 14-2014 Meeting Site.

If you already have username and password to the new HELCOM Meeting Portal:

After sign up, the participants are kindly requested to [sign in](#) and [register](#) to the Meeting by answering the Participation Survey (i.e. online meeting registration) not later than **28 October 2014**.

Annotations to the Provisional Agenda of HELCOM MARITIME 14-2014**Agenda Item 1 Adoption of the Agenda**

The Annotations to the Provisional Agenda have been prepared on the basis of the following documents:

- a) Minutes of the 13th Meeting of the Maritime Group (HELCOM MARITIME 13-2013);
- b) Minutes of the 35th Meeting of the Helsinki Commission (HELCOM 35-2014) and the 45th meeting of the HELCOM Heads of Delegation (HELCOM HOD 45-2014);
- c) Input from working groups and initiatives related to HELCOM MARITIME

and consultations between the Chair, Ms. Anna Petersson, and the Vice-Chairs, Mr. Jorma Kämäräinen and Ms. Natalia Kutaeva, of the HELCOM Maritime Group and the Secretariat.

The Meeting is invited to adopt the Provisional Agenda as contained in document 1-1.

Agenda Item 2 Matters arising from HELCOM meetings

The Meeting will be invited to take note of the outcomes of meetings within the framework of HELCOM held in the intersessional period, and to discuss issues of relevance to HELCOM MARITIME under relevant Agenda Items, to be submitted at a later stage.

HELCOM and HELCOM HOD

The 35th Meeting of the Helsinki Commission (HELCOM 35-2014) was held in Helsinki, Finland, 5-6 March 2014. The 45th meeting of the HELCOM Heads of Delegation (HOD 45-2014) was held in Helsinki, Finland, 6-7 February 2014. The 46th meeting of the HELCOM Heads of Delegation (HOD 46-2014) will be held in Helsinki, Finland, 16-17 September 2014.

The Meeting is invited to take note of the decisions of HELCOM and HOD related Maritime Group activities.

HELCOM streamlining

The Meeting is invited to take note that the HELCOM Streamlining process under the HELCOM Heads of Delegation (HOD) has been on-going since October 2013, and aims to go through the entire HELCOM working structures, including also RESPONSE and MARITIME Groups, as well as working practices. HELCOM 35-2014 agreed that the Task Group for streamlining HELCOM activities should be tasked to finalize the Terms of Reference of the new groups within HELCOM. HELCOM HOD 46-2014 (16-17 September 2014) will consider the draft Terms of Reference for the new groups as developed by the Fourth Meeting of the Task Group, held on 2 April 2014, adopt the new working structure of HELCOM and decide on the meetings of the new groups.

The Meeting is invited to take note of the decisions on directions and solutions for streamlined HELCOM activities, to be submitted at a later stage (based on the outcome of HOD 46-2014).

HELCOM SAFE-NAV

The Fourth Meeting of the HELCOM Group of Experts on Safety of Navigation (HELCOM SAFE NAV 4-2014) was held in Helsinki, Finland, at the premises of the Finnish Transport Safety Agency (Trafi) on 4 February 2014. The outcome is available in the HELCOM Meeting Portal.

The Meeting is invited to take note that HELCOM SAFE NAV 5-2014 will tentatively be held on 3 December 2014 in Copenhagen, Denmark.

The Meeting is invited to take note that HELCOM SAFE NAV has carried out inter-sessional correspondence on a draft HELCOM recommendation on under keel clearance since 24 March 2014.

HELCOM AIS EWG

The 25th Meeting of the Expert Working Group for Mutual Exchange and Deliveries of AIS Data (HELCOM AIS EWG 25-2014) was held on 21-22 May 2014 in Haugesund, Norway, at the premises of the Norwegian Coastal Administration. The outcome is available in the HELCOM Meeting Portal.

The Meeting is invited to take note that the revised Terms of Reference of HELCOM AIS EWG have been submitted to HOD 46-2014 for adoption, to be submitted at a later stage.

The Meeting is invited to take note that HELCOM AIS EWG 26-2015 will be held on 19-20 May 2015 in Gdynia, Poland.

HELCOM-OSPAR TG BALLAST

The Meeting is invited to take note that the Third Meeting of the Joint HELCOM/OSPAR Task Group on Ballast Water Management Convention Exemptions (HELCOM/OSPAR TG BALLAST 3-2013) was held in Den Haag, Netherlands, on 4-5 December 2013 and the Fourth Meeting was held in Copenhagen, Denmark, on 12-13 May 2014. The outcomes are available in the HELCOM Meeting Portal.

The Meeting is invited to take note that the renewed Terms of Reference of *HELCOM/OSPAR TG BALLAST* have been submitted to HOD 46-2014 for adoption, to be submitted at a later stage.

The Meeting is invited to take note that HELCOM/OSPAR TG BALLAST 5-2014 will be held on 1-2 December 2014 in Madrid, Spain.

HELCOM-VASAB MSP WG

The Eighth Meeting of the Joint HELCOM-VASAB Maritime Spatial Planning Working Group (HELCOM-VASAB MSP WG 8-2014) was held on 28-29 January 2014 and the Ninth Meeting of HELCOM-VASAB MSP WG was held on 16 June 2014, both in Riga, Latvia. The outcomes are available in the HELCOM Meeting Portal.

The Meeting is invited to take note that HELCOM-VASAB MSP WG 10-2015 will be held during the last week of January 2015.

The Meeting is invited to consider, discuss and agree on the implementation status of ministerial commitments and other information included in the HELCOM Baltic Sea Action Plan Index of Actions (Maritime Segment), to be submitted at a later stage.

Agenda Item 3 Ballast water

BWM Convention ratification progress

Estonia, Finland, Latvia, Lithuania and Poland are invited to inform on the progress in ratification of the IMO Ballast Water Management (BWM) Convention.

The Meeting is invited to recall that the 2013 HELCOM Ministerial Meeting agreed to develop, based on an overview of the situation, a comprehensive regional Baltic Sea implementation plan for the IMO Ballast Water Management Convention by the end of 2014 bearing in mind the possible need to accept a transitional period for exemptions in case of lacking data.

The Meeting is invited to agree on a process to have such a regional Baltic Sea implementation plan available by the end of 2014.

Ballast water exchange guidance

The Meeting is invited to share experiences in implementing the regional HELCOM Voluntary Guidances (BWM.2 Cir. 14 2008, BWM.2 Cir. 22 2009 & BWM.2 Cir. 39 2012) on Ballast Water exchange.

The Meeting is invited to recall that the MARITIME 13-2013 Meeting (Paras 3.4-3.7) requested HELCOM/OSPAR TG BALLAST to consider the interpretation of IMO BWM Convention in situations where D-1 ballast water exchange cannot be performed, as is the case in the Baltic Sea area. TG BALLAST 3-2014 considered the topic and recalled that the currently valid decision from the Baltic Sea is that ballast water exchange is not an option in the Baltic Sea (Para 8.4). The meeting noted that Sweden and Denmark would

not require additional management measures to be implemented in such case where the D-1 ballast water exchange cannot be met, agreed that this issue was important and that it should be discussed by the Task Group and addressed it in its work plan (Paras 2.4-2.6).

Regionally harmonised A-4 exemptions and related risk assessments

The Meeting is invited to take note of the interim results of the TG BALLAST intersessional consultation regarding a transitional period to the application of the “Joint HELCOM/OSPAR Guidelines on the granting of exemptions under the International Convention for the Control and Management of Ships’ Ballast Water and Sediments, Regulation A-4”, to be submitted at a later stage.

The Meeting is invited to take note of the publishing of the HELCOM Guide to Alien Species and Ballast Water Management in the Baltic Sea (document 3-1).

The Meeting is invited to take note of the renewed online HELCOM-OSPAR Risk Assessment Tool http://jointbwmexemptions.org/ballast_water_RA (document 3-2) provided by the HELCOM ALIENS 3 and HELCOM BALSAM projects.

Port sampling of alien species

The Meeting is invited to take note of the final report of the HELCOM ALIENS 3 project (document 3-3) including information on sampling carried out 2013 within the ports of Gothenburg (SWE), Kokkola (FIN), Hamina/Kotka (FIN) and Sköldvik (FIN).

The Meeting is invited to take note of the information on port sampling in the ports of Gdynia (PL), Liepaja (LV) and Muuga (EE) to be carried out during 2014 as part of the EU funded project HELCOM BALSAM.

The Meeting is invited to take note that in the OSPAR region the ports of Las Palmas (ES) and Rotterdam (NL) are considering port sampling during 2014 using the joint HELCOM-OSPAR methodology.

Target species

The Meeting is invited to take note of the work on the Baltic Sea target species list as part of the HELCOM BALSAM project.

Other BWM relevant activities

The Contracting Parties are invited to inform on any other activities to facilitate the implementation of the BWM Convention.

Agenda Item 4 Airborne emissions from ships and related measures

Airborne emissions from ships

The Meeting is invited to consider the report on emissions from Baltic Sea shipping in 2013, to be submitted by Finland at a later stage.

Alternative Fuels and Green Technology

The Meeting is invited to recall that the 2013 HELCOM Ministerial Meeting emphasized the need to work jointly in co-operation with other regional governmental and non-governmental organizations, the industry and research community, to further promote development and enhanced use of green technologies and alternative fuels, including LNG, methanol as well as other propulsion technologies, in order to reduce harmful exhaust gas emissions and greenhouse gases from ships and agreed to work towards the creation of a joint “Green Technology and Alternative Fuels Platform in Baltic Sea Shipping” together with other regional actors in the Baltic Sea

The Meeting is invited to take note of the document “Sustainable Baltic Sea Shipping – Green Technology and Alternative Fuels – Draft Roadmap”, developed at the Conference on “Sustainable Baltic Sea Shipping, Green Technology and Alternative Fuels with focus on air emissions” held on 16 January 2014, organized by the CBSS Finnish presidency together with HELCOM and in cooperation with the Baltic Development Forum (BDF).

The Meeting is invited to take note that the “Baltic Sea platform on green technology and alternative fuels” was established at the same event.

The Meeting is invited to take note that the draft Roadmap has been considered and updated at several events during spring 2014, e.g. the Green Shipping Roundtable under XV International Environment Forum “Baltic Sea Days” (St. Petersburg, 21 March 2014), Green Shipping Conference (Moscow, 28 April 2014) and the Baltic Sea Days (Turku, 3-5 June 2014).

The Meeting is invited to consider further steps in the Public & Private dialogue for sustainable Baltic Sea shipping, based on information to be submitted by Finland and Sweden.

The Contracting Parties are invited to share any developments in the field of economic incentives introduced to reduce airborne emissions from ships.

The Contracting Parties are invited to share information on any other relevant developments in the use of alternative fuels for ships in the Baltic Sea region.

MARPOL Annex VI

The Meeting is invited to consider the interpretation of the inter-relationship between the rules of the Helsinki Convention and the revised Annex VI of the MARPOL Convention regarding incineration on board ships, based on a document to be submitted by the Secretariat at a later stage.

The Meeting is invited to recall that HELCOM 35-2014 adopted the Terms of Reference (ToR) of the Correspondence Group between HELCOM Contracting Parties concerning enforcement of the new limits for SOx emissions entering into force in the Baltic Sea from 1 January 2015 (HELCOM CG AIRBORNE) which started its work in May 2014 under the lead of Sweden.

The Meeting is invited to consider information on the work of HELCOM CG SECA, to be submitted by Sweden at a later stage.

The Meeting is invited to consider changing the name of HELCOM CG AIRBORNE to HELCOM CG SECA as proposed by the CG.

The Meeting is invited to consider the outcome of MEPC 66 concerning the amendments to MARPOL Annex VII regarding the effective date of the Tier III NOx emission standards and the future work on the Baltic Sea NECA application.

The Meeting is invited to take note of and, if needed, update the information regarding implementation of Regulation 15 of MARPOL Annex VI (VOCs) in the Baltic Sea region, to be submitted by the Secretariat at a later stage.

Greenhouse gas (GHG) emissions from ships

The Meeting is invited to consider the possibility to monitor and assess GHG emissions from ships in the Baltic Sea area.

Agenda Item 5 Sewage discharges from ships and port reception facilities

Overview of status quo

The Meeting is invited to consider, amend and approve for publishing on the HELCOM website the further developed and updated HELCOM overview on port reception facilities for sewage in the Baltic Sea area and related trends in passenger traffic (cf. document HELCOM 35-2014, 4-16-Rev.1), including i.a. the analysed results of the HELCOM and CLIA joint information gathering on sewage delivery in the Baltic Sea region carried out during the 2014 summer season, to be submitted at a later stage.

Work within the PRF Cooperation Platform

The Meeting is invited to consider and revise the work plan of the HELCOM Cooperation Platform on Port Reception Facilities (PRF) including events planned to be arranged in 2014-2016 (document to be submitted at a later stage).

The Meeting is invited to take note of the outcome of the back-to-back meeting (3 November 2014) of the HELCOM Cooperation Platform on Port Reception Facilities on Sewage, to be submitted at a later stage.

Notification to IMO

The Meeting is invited to take note the status quo of the draft notification document to IMO regarding the Baltic Sea area as a Special Area under MARPOL Annex IV and consider further work on this matter.

Developments in on-board sewage treatment technology

The Meeting is invited to take note of the outcome of MEPC 67 regarding the nitrogen and phosphorus removal standards for sewage treatment plant and share any new information and experiences on on-board sewage treatment equipment meeting the MARPOL Annex IV Special Area standards.

Agenda Item 6 Other ship-generated wastes and port reception facilities (including marine litter)

The Meeting is invited to consider and comment the draft Regional Action Plan on Marine Litter, to be submitted at a later stage, developed at the First Regional Workshop for the Action Plan on Marine Litter in Helsinki (27-28 May 2014) and the Second Regional Workshop to be held in Stralsund (22-23 October 2014).

The Meeting is invited to share any new information on implementation of the "no-special-fee" system in the Baltic Sea.

The European Union is invited to share any new information on the revision of the Directive 2000/59/EC on port reception facilities.

Agenda Item 7 Anti-fouling systems

Finland is invited to present information on a dedicated hull cleaning equipment, reducing the need of AFS, used on board passenger ferries in Finland.

The Meeting is invited to share any new information on anti-fouling systems relevant to the Baltic Sea area.

Agenda Item 8 Detection, investigation and prosecution of offenders of anti-pollution regulations

The Meeting is invited to take note of the HELCOM report on illegal discharges observed during aerial surveillance in 2013 (document 8-1).

The Meeting is invited to take note of the outcome of the joint submission to IMO on paraffin pollution 2013.

The Meeting is invited to consider and update the compiled results of a questionnaire by Denmark and the Secretariat in 2013 on average level of fines for infringements of environmental regulations by ships in HELCOM countries, to be submitted by the Secretariat at a later stage, and based on this information consider revision of HELCOM Recommendation 19/14.

The Meeting is invited to consider and update the compiled results of a questionnaire by Finland and the Secretariat on Ship-to-ship operations and bunkering activities in the Baltic Sea area and based on this information consider revision of HELCOM Recommendation 28/3.

Agenda Item 9 Safety of navigation and related matters

Accidents in the Baltic Sea

The Meeting is invited to consider and approve the HELCOM report on shipping accidents during 2013 in the Baltic Sea region, to be submitted by the Secretariat at a later stage.

The Meeting is invited to take note of the HELCOM report on shipping accidents during 2012 in the Baltic Sea region (document 9-1).

The Contracting Parties are invited to submit the results of any evaluations on the need for escort towing services in main transport routes for laden oil and chemical tankers as called for by HELCOM Recommendation 25/5.

Routeing measures

The Meeting is invited to share information on plans for new, and operation of existing, routeing measures for ships in the Baltic Sea region.

Re-surveys

The Meeting is invited to consider progress towards implementing the revised 2013 Baltic re-survey scheme adopted by the 2013 HELCOM Ministerial Meeting.

E-navigation

The Meeting is invited to exchange recent experiences in e-navigation and the implementation of HELCOM Recommendation 34E/2.

The Meeting is invited to take note of the information on the progress within the MONALISA 2.0 project and of the seminar on e-navigation planned to be organized in co-operation with HELCOM back-to-back with the HELCOM SAFE NAV 5-2014 meeting (3 December 2014, Copenhagen, Denmark).

Ice navigation

The Meeting is invited to consider a revised Annex on Approximate correspondence between Ice Classes of HELCOM Recommendation 25/7, to be submitted at a later stage.

Agenda Item 10 HELCOM publications, implementation and reporting

The Meeting is invited to take note of the publishing of the HELCOM Activities report 2013 ([BSEP No. 144](#)).

The Meeting is invited to take note of the publishing of the HELCOM Guide to Alien Species and Ballast Water Management in the Baltic Sea 2014 (cf. Agenda Item 3).

The Meeting is invited to consider and approve for publishing an updated version of the HELCOM Clean Seas Guide, to be submitted by the Secretariat at a later stage.

The Meeting is invited to consider the drafting of the HELCOM Assessment on Maritime Activities in the Baltic Sea region to be completed by 2016 (document to be submitted by the Secretariat at a later stage).

The Meeting is invited to consider updating HELCOM Recommendation 19/15 on Minimum Requirements for Vessels Bound for or Leaving Ports of the Baltic Sea States and Carrying Dangerous or Polluting Goods.

Agenda Item 11 Activities within other organizations and initiatives

The Meeting is invited to discuss any other matters related to IMO, including IMO MEPC 66, MEPC 67 and the upcoming MEPC 68 (2015), as well as matters within the IMO NAV.

The Meeting is invited to take note of the outcome of the Fifth Extraordinary International Hydrographic Conference (6-10 October 2014, Monaco).

The Meeting is invited to consider and update a calendar of forthcoming maritime-related meetings within HELCOM, EMSA, IMO and other organisations.

Denmark and Finland are invited to inform on the work within the Priority Area (PA) on Maritime Safety and Security (SAFE) of the EU Strategy for the Baltic Sea Region. Denmark is also invited to inform on the work within the PA on Clean Shipping (SHIP).

The European Commission is invited to inform on EU activities and co-operation within the field clean shipping.

The Meeting is invited to inform about and discuss activities within other organizations (e.g. IALA) and initiatives.

Agenda Item 12 Any other business

The Delegations and Observers are invited to update the list of contact addresses and Observers of HELCOM MARITIME.

The Meeting might wish to consider any other matters raised by the Delegations and Observers at the Meeting.

Agenda Item 13 Future work and meetings

The Meeting is invited to consider and update the Working Programme for HELCOM MARITIME 2014-2016.

The Meeting is invited to agree on the date and venue of the next HELCOM MARITIME meeting (HELCOM MARITIME 15-2015). The Meeting is also invited to consider the date and venue of HELCOM MARITIME 16-2016.

Agenda Item 14 Outcome of the Meeting

The Meeting will be provided with draft Outcome of the Meeting for adoption. The final Outcome, incorporating corrections by the Meeting, will be prepared by the Secretariat in consultation with the Chair of the Meeting and made available in the HELCOM Meeting Portal.