



## Baltic Marine Environment Protection Commission

Project for the development of the second holistic  
assessment of the Baltic Sea

HOLAS II 1-2014

16-17 December 2014

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<b>Document title</b>	Annotations to the Provisional Agenda
<b>Code</b>	1-2
<b>Category</b>	CMNT
<b>Agenda Item</b>	1 – Adoption of the Agenda
<b>Submission date</b>	28.11.2014
<b>Submitted by</b>	Secretariat
<b>Reference</b>	

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### Background

The first Meeting of the Core Team of the Project for the development of the second holistic assessment of the Baltic Sea, will be held at the premises of the Finnish Meteorological Institute (Erik Palmenin aukio 1, 00560) Helsinki, Finland.

The Meeting will start on **Tuesday, 16 December 2014 at 12:30** and is expected to **terminate on Wednesday 17 November 2014 by 17:00**.

The focus of the Meeting is to further elaborate the project details and develop a roadmap for carrying out the HOLAS II project.

Those Meeting participants that wish to provide their contributions for the Meeting are requested to submit the documents in electronic format to Professional Secretary Ms. Ulla Li Zweifel ([ullali.zweifel@helcom.fi](mailto:ullali.zweifel@helcom.fi)) **at the latest by 2 December 2014**.

**Opening of the Meeting**

The Meeting will be invited to elect a Chair for the HOLAS II project.

**Item 1 Adoption of the Agenda**

The Meeting is invited to adopt the Provisional Agenda as contained in document 1-1.

**Item 2 Matters arising from other meetings of relevance to HOLAS II**

The Meeting is invited to take note of the outcomes of relevance for HOLAS II from recent HELCOM Meetings and use it as appropriate.

**Item 3 Activities and projects to feed into HOLAS II**

Several ongoing HELCOM projects and planned output from expert groups will feed data and results in to the HOLAS II project. These include e.g. the ongoing projects CORESET II (Operationalization of HELCOM core indicators) and EUTRO-OPER (Making HELCOM Eutrophication Assessments Operational) and planned thematic assessment by the MORS EG (Expert group on monitoring of radioactive substances in the Baltic Sea) and the FISH-PRO II project (Project for Baltic-wide assessment of coastal fish communities in support of an ecosystem-based management). The Secretariat has furthermore applied for funding to carry out some components of the HOLAS II project.

The Meeting will be informed on ongoing activities and is invited to use the information as appropriate in the planning of HOLAS II.

The Contracting Parties are invited to inform on their activities and national planning of relevance for the development of the second HELCOM holistic assessment.

**Item 4 Development of a roadmap for developing the second HELCOM holistic assessment**

HOD 46-2014 agreed in principle on the project HOLAS II as contained in document 2-2 recognizing that some components need further development. The HOLAS II Core Team was invited to further elaborate on the project details, and develop a roadmap for carrying out the project as soon as possible to be reported to GEAR and HODs.

The Meeting is invited to start planning the form and content of the second holistic assessment.

The Roadmap should include a plan for how identified activities of HOLAS II (A1-A5, see project description) can be carried out. The roadmap should take into account the tentative time-table as included in the HOLAS II project description and outline major milestones, and detail as far as possible the number of anticipated meetings of the Core Team and other relevant project activities e.g. workshops. The Roadmap is foreseen to be a living document to be revisited at every meeting.

The Meeting is invited to develop a roadmap for implementation of the HOLAS II project.

The project description of the HOLAS II project defines the role of the HOLAS II Core Team as guiding the work of the Project Coordinator and to i) coordinate the timely delivery of national data and expertise needed

to execute the project according to the time plan, ii) secure communication and endorsement of project deliveries at the national level, iii) participate in the development and writing of the final report.

The Meeting is invited to consider the tasks that have been outlined for the Core Team and to elaborate proposed Terms of reference for the group as appropriate.

**Item 6          Any other business**

The Meeting might wish to discuss any other issues relevant for the project.

**Item 7          Outcome of the Meeting**

The Meeting will be invited to adopt the Outcome of the First Meeting of the Core Team of the Project for the development of the second holistic assessment of the Baltic Sea (HOLAS II).