



Document title	Draft Terms of Reference for HELCOM Expert Network on Benthic Habitats (EN BENTHIC)
Code	4-12
Category	DEC
Agenda Item	4 – Matters arising from the HELCOM Groups
Submission date	01.11.2018
Submitted by	Executive Secretary
Reference	Outcome of STATE & CONSERVATION 9-2018 , para 3N.23

Background

State and Conservation 9-2018 agreed on the change of the name of the 'Intersessional Network on Benthic Habitats and Biotopes' to 'The HELCOM Expert Network on Benthic Habitats, EN BENTHIC', based on the expanded scope of the group's work. The meeting agreed on the draft updated Terms of Reference for the EN BENTHIC and considered and agreed on the groups work plan. (Outcome of STATE AND CONSERVATION 9-2018, para 3N.23)

Ms. Antonia Nyström Sandman (Sweden) has been elected as new Chair of the HELCOM EN BENTHIC group.

This document contains the draft updated Terms of Reference of the network as agreed by State and Conservation. The update concerns specifying the tasks, active development of HELCOM indicators, possibility for physical meetings, sharing national experiences working with habitat mapping and interpretation, and following relevant development at EU level.

Action requested

The Meeting is invited to:

- take note of the change of the name of the network to 'The HELCOM Expert Network on Benthic Habitats' and election of new Chair for the network;
- consider and approve the draft updated Terms of Reference for HELCOM EN BENTHIC.

HELCOM Expert Network on Benthic Habitats and Biotopes

Terms of Reference (ToR)

Adopted by State and Conservation x-201x

Background:

In accordance with the Outcome of State and Conservation 1-2014 on the need to develop coordinated benthic habitat monitoring in the HELCOM area, and acknowledging that HELCOM work focuses on developing monitoring based on the requirements set out by assessment (i.e. indicators), the intersessional network on benthic habitat monitoring was founded. State and Conservation 1-2014 in addition emphasized that the development of coordinated monitoring of benthic habitats should be integrated with the activities on HELCOM indicator development.

State and Conservation 8-2018 discussed the importance of the work done by the group and further tasked the network to widen the scope of the work to include mapping, identification of nature values, integration methods and indicator development, as well as an annual physical meeting in their 2018 update of the network's ToRs. In accordance with widening the scope of the group the name of the network should be changes into HELCOM Expert Network on Benthic Habitats (EN BENTHIC).

Purpose:

The purpose of the group is to support and further develop the coordination of regional work on benthic habitats and biotopes, in support of the implementation of the Baltic Sea Action Plan (BSAP) and subsequent commitments. This relates in particular to the following BSAP Ecological Objectives:

- natural marine and coastal landscapes,
- thriving and balanced communities of plants and animals, as well as
- viable populations of species.
- restoring and maintaining sea floor integrity at a level that safeguards the functions of the ecosystems;
- that habitats, including associated species, show a distribution, abundance and quality in line with prevailing physiographic, geographic and climatic conditions;

As well as to provide expert input to HELCOM work related to benthic communities, habitats and biotopes in general, and specifically on the tasks identified in these ToR's.

Scope:

The overall scope of the group is to facilitate regional cooperation, including identifying and specifying data and knowledge needs, and if possible address these needs through projects developed with national funding or joint research applications. Further, the group is a platform for the exchange of experiences as well as harmonization of methods concerning the work on benthic habitats. This work includes, but is not limited to: mapping, monitoring, data availability, modelling and assessment, according to the needs of the BSAP and subsequent commitments.

The principal benefits of EN BENTHIC are to have the opportunity:

- a) to work collaboratively with other leading partners on benthic habitats in the region, providing a valuable information exchange mechanism and a recognized authoritative voice on benthic habitats issues.
- b) to identify regional knowledge gaps and propose ways to solve them.
- c) providing a clear mechanism for demonstrating organizational commitment to addressing issues related to benthic habitats.

- d) to disseminate/showcase products and results between partners through EN BENTIC.
- e) transfer knowledge and experiences into wider forums with relevance for the Baltic Sea region and the HELCOM Contracting Parties, for example within relevant initiatives carried out by ICES, OSPAR or the EU
- f) to collaboratively consider the next important stage of work and development for the region and help frame requirements for the next stages of work.

Objectives:

- to foster exchange of information and experiences on benthic habitat and biotope mapping, monitoring, and their assessment.
- to support the production of high quality habitat maps for the Baltic Sea region;
- to support development of regional understanding and harmonization of methods and processes;
- to support national level work related to benthic habitats and biotopes;
- to support regional assessments of benthic habitats according to the BSAP and link to relevant European directives, especially the Marine Strategy Framework Directive, Water Framework Directive and Habitat directive
- to identify and link national work with HELCOM work.

Tasks:

The tasks of the group cover a wide range of different aspects related to work on benthic habitats. Sub groups might be defined in order to work more thematically, under the umbrella of the expert group, in order to facilitate intersessional work. The group's activities link to the following tasks:

Habitat *mapping*

- Identify and harmonize methods suitable for mapping different benthic biotope and habitat types, including to:
 - Share information on and summarize existing and planned national benthic habitat mapping methods and programmes.
 - Facilitate common approaches for identifying habitats in relevant classification systems (HUB; EUNIS and N2000) that exist in several/most HELCOM countries in order to prioritize future work for mapping and assessment.
 - Identify, and where feasible, further develop regionally relevant mapping methods suitable for different habitat types.
 - Develop proposals for harmonization of methods and data formats, and develop joint HELCOM guidelines for mapping strategies (e.g. INSPIRE), building on existing work.

Habitat *maps*

- Act as a platform for discussion and review of methods and possible solutions for improving and producing regional habitat maps suitable for a variety of assessment purposes.
 - Share information on uses of models and GIS work in map production.
 - Identify different approaches to the production of habitat maps, including their strengths and weaknesses.
 - Review existing data availability and formats.
 - Identify the needed elements, and major gaps, for producing regional habitat maps.
 - Supporting the updating of the existing HELCOM habitat maps and outline a procedure for updating the layer(s) in the HELCOM data and map service on a regular basis, if

possible in cooperation with other data collection initiatives (e.g. EMODNET) and organizations (e.g. OSPAR).

- Share information on the process of identification of conservation values.

Habitat monitoring

- Develop monitoring and survey methods suitable for different benthic biotope and habitat types, including to:
 - Share information on and summarize existing and planned national benthic habitat monitoring, monitoring methods and programmes.
 - Review existing methods and techniques for benthic habitat monitoring and surveys, to support the assessment of extent and quality of habitats.
 - Further develop monitoring and survey methods suitable for different habitat types and assessment needs (especially BSAP, MSFD and HD).
 - Develop joint HELCOM guidelines for monitoring and survey strategies, building on existing work.

Assessment

- Act as a platform for discussion and review of HELCOM benthic indicators, as developed by Lead Countries and appointed experts, and support the HELCOM indicator work, including:
 - Review methods and techniques for assessing extent and quality of habitats, including integration and aggregation methods.
 - Recommend a list of biotopes or habitats of regional interest, representing all relevant broad habitat types.
 - Support the development of thresholds in order to assess the quality and extent of benthic habitats, particularly with relevance for regional coordination.
 - Identify possible new indicators.
 - Support Lead countries to further develop and review benthic habitat indicators, in close cooperation with other relevant HELCOM initiatives, and initiatives outside HELCOM, e.g. OSPAR, ICES and the EU. This includes but is not limited to:
 - Supporting the update of the core indicator reports at regular intervals, as decided in HELCOM.
 - Reviewing and commenting indicator based assessments of benthic communities and habitats to enable a timely and quality assured delivery.

Reporting

- Report on the group's activities to the relevant HELCOM working groups. The Chair will report to State and Conservation regularly, i.e. for the information document deadline of each State and Conservation meeting. The activity report should consist of information on activities and developments which have taken place since the previous report, a list of links to the meeting sites of previous meetings or workspaces containing documents, and a list of aspects on which decisions or guidance from State and Conservation are required. A template for the reporting will be provided by the Secretariat.

These overall tasks provide the framework to guide the work of the network, the implementation of which depends on the availability of resources. If possible the network might be a platform to develop and apply for external funded projects in order to accomplish the listed objectives.

Work plan for 2018-2021:

1 Habitat mapping

1.1 Share information on and summarize existing and planned national benthic habitat mapping methods and programmes.

- 1.1.1. Workshop + report, back to back/joint with annual meeting/WS in Finland (Habitat mapping and methods, [State and Conservation 8-2018 Outcomes paragraph 3N.31](#)).

-
- 1.2 Facilitate common approach for identifying habitats in relevant classification systems (HUB; EUNIS and N2000) that exist in several/most HELCOM countries in order to prioritize future work for mapping and assessment.
 - 1.2.1 Identify a collection of habitats (HUB and N2000) that exist in several/most HELCOM countries.
 - 1.2.2 Identify differences in interpretation of the same habitat class under the same classification system between countries.
 - 1.2.3 Data driven validation of translation between different habitat classification systems (resource intensive).
 - 1.3 Identify and, where feasible, further develop regionally relevant mapping methods suitable for different habitat types.
 - 1.3.1 Matrix of methods and habitats
 - 1.3.2 Identify “best practices” and possible gaps
 - 1.4 Develop proposals for harmonization of methods, data formats and develop joint HELCOM guidelines for mapping strategies, building on existing work.
 - 1.4.1 Develop a proposal for harmonization based on action 1.3
 - 1.4.2 Guidelines (towards end of term), including review and agreement in annual meeting and endorsement for State and Conservation approval.
2. **Habitat maps**
- Act as a platform for the discussion and review of methods, including possible solutions or improvements, and the production of regional habitat maps suitable for a variety of assessment purposes.
- 2.1 Share information on uses of models and GIS work in map production.
 - 2.1.1 Could be a session under the mapping workshop
 - 2.2 Identify different approaches to the production of habitat maps, and their strengths and weaknesses.
 - 2.2.1 Linked to previous activity (2.1).
 - 2.3 Review existing data availability and formats.
 - 2.3.1 Metadata overview (template to be filled in nationally before 2019 meeting and reviewed at meeting) public not public, parameters, where is the data stored, taxonomic resolution, spatial resolution, data type (aggregated, raw data...), geographical coverage. To be used for the production of harmonized habitat maps. Before workshop. Lead – Alexander Darr, Germany.
 - 2.4 Identify the needed elements and major gaps in producing regional habitat maps.
 - 2.4.1 Linked to the metadata overview and as the output of the workshop.
 - 2.5 Supporting the development and updating of the existing HELCOM habitat maps and outline a procedure for updating the layer(s) in the HELCOM data and map service on a regular basis, if possible in cooperation with other data collection initiatives (e.g. EMODNET) and organizations (e.g. OSPAR).
 - 2.5.1 Procedure: the Secretariat to present how current maps have been prepared and are maintained, after which further work can be planned.
 - 2.5.2 Project is needed to develop proper habitat maps. EN to look into available funding options for such a project, Secretariat to inform State and Conservation.
 - 2.5.3 Once procedure is in place the aim is that the update will be done in connection with the annual meeting.
 - 2.6 Share information on the process of identification of conservation values.
 - 2.6.1 Agenda point at the annual meeting
-

3. Habitat monitoring

Develop monitoring and survey methods suitable for different benthic biotope and habitat types, including to:

- 3.1. Share information on and summarize existing and planned national benthic habitat monitoring, monitoring methods and programmes.
 - 3.1.1. Agenda point on annual meeting.
- 3.2. Review existing methods and techniques for benthic habitat monitoring and survey, to support assessment of extent and quality of habitats.
 - 3.2.1. Build on existing work and where possible link to work on descriptor 6 at the EU level, e.g. under TG on Benthic Habitats. Progress on EU level to be shared with meeting.
 - 3.2.2. Link to the BONUS SEAM project, progress and output of which will be presented in the annual meeting.
- 3.3. Facilitate further development of monitoring and survey methods suitable for different habitat types and assessment needs (especially BSAP, MSFD and HD).
 - 3.3.1. Expand on the review above to include aspects outside of extent and quality, covering BSAP MSFD and HD.
 - 3.3.2. Project for further development
- 3.4. Develop joint HELCOM guidelines for monitoring and survey strategies, building on existing work.
 - 3.4.1. Scoping exercise at the annual meeting in 2019, including possibility to use OSPAR survey on soft bottom grab sampling (Mats Blomqvist, Sweden, is contact person).
 - 3.4.2. Will be done using lead country approach.

4. Assessments

Act as a platform for discussion and review of HELCOM benthic indicators being developed by Lead Countries and appointed experts and support the HELCOM indicator work by:

- 4.1 Review methods and techniques for assessing extent and quality of habitats, including integration and aggregation methods.
 - 4.1.1 Link to activity 3.2. Build on existing work and where possible link to work on descriptor 6 at the EU level, e.g. under TG on Benthic Habitats. Progress on EU level to be shared with meeting.
 - 4.1.2 Review to support the state of the Baltic Sea assessment process.
- 4.2 Recommend a list of biotopes or habitats of regional interest representing all relevant broad habitat types.
 - 4.2.1 Collect list of national priority habitats, organized according to sub basins/assessment units, share with the group, discuss within the group and agree on a list of habitats of regional interest to be presented to State and Conservation (2 year activity).
- 4.3 Support the development of thresholds in order to assess quality and extent of benthic habitats, particularly with relevance for regional coordination.
 - 4.3.1 Build on existing work and where possible link to work on descriptor 6 at the EU level, e.g. under TG on Benthic Habitats. Progress on EU level to be shared with meeting.
 - 4.3.2 Collect of national information on thresholds and approaches, share with meeting to facilitate discussion on strong and weak points.
 - 4.3.3 Share experiences on assessing the extent of adversely affected area and identifying issues, challenges and possible solutions.
- 4.4 Identifying possible new indicators.
 - 4.4.1 Support the indicators review and update process, agenda item to be added at every meeting.
 - 4.4.2 Share information on newly proposed indicators from scientific publications and projects, from both inside and outside of the Baltic Sea region.

- 4.5 Support Lead countries to further develop and review benthic habitat indicators, in close cooperation with other relevant HELCOM initiatives and initiatives outside of HELCOM, e.g. OSPAR and ICES. This includes but is not limited to:
- 4.5.1 Supporting the update of the core indicator reports at regular intervals, as decided in HELCOM. Information point by the Secretariat in the agenda at the annual meeting.
 - 4.5.2 Reviewing and commenting indicator-based assessments of benthic communities and habitats to enable a timely and quality assured delivery.

5. [Reporting](#)

Report on the group's activities to the relevant HELCOM working groups. The Chair will report to State and Conservation regularly, i.e. for the information document deadline of each State and Conservation meeting. The activity report should consist of information on activities and developments which have taken place since the previous report, a list of links to the meeting sites of previous meetings or workspaces containing documents, and a list of aspects on which decisions or guidance from State and Conservation are required. A template for the reporting will be provided by the Secretariat.

These overall tasks provide the framework to guide the work of the network, the implementation of which depends on the availability of resources. If possible the network might be a platform to develop and apply for external funded projects in order to accomplish the listed objectives.

For a timeline associated with the workplan please see below. **Yellow** highlight indicates annual meetings, **pale blue** indicates provisional plans or work that is continuous, and **dark blue** indicates more affirmative plans.

Timeline of work

Task	Action	2019	2019	2019	2019	2020	2020	2020	2020	2021	2021	2021	2021
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	Share information on and summarize existing and planned national benthic habitat mapping methods and programmes												
1.1.1	Workshop + report, also use the WS in Finland (see above) in 2019 to exchange information.												
1.2	Facilitate common approach for identifying habitats in relevant classification systems (HUB; EUNIS and N2000) that exist in several/most HELCOM countries in order to prioritize future work for mapping and assessment.												
1.2.1	Identify a collection of habitats (HUB and N2000) that exist in several/most HELCOM countries (linked to activity 4.2.1).												
1.2.2	Identify differences in interpretation of the same habitat class under the same classification system between countries.												
1.2.3	Data driven validation of translation between different habitat classification systems (resource intensive).												
1.3	Identify and where feasible, further develop regionally relevant mapping methods suitable for different habitat types												
1.3.1	Matrix of methods and habitats.												
1.3.2	Identify “best practices” and possible gaps.												
1.4	Develop proposal for harmonization of methods, data formats and develop joint HELCOM guidelines for mapping strategies, building on existing work.												
1.4.1	Develop a proposal for harmonization based on action 1.3.2.												
1.4.2	Guidelines, to be developed using a lead country approach, including review and agreement in annual meeting, and endorsement by State and Conservation.												
2.1	Share information on uses of models and GIS work in map production.												

Task	Action	2019	2019	2019	2019	2020	2020	2020	2020	2021	2021	2021	2021
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
2.1.1	Suggested to be a session under the mapping workshop.												
2.2.	Identify different approaches to the production of habitat maps, and their strengths and weaknesses.												
2.2.1	Suggested to be a session under the mapping workshop. Linked to previous activity 2.1.1.												
2.3	Review existing data availability and formats.												
2.3.1	Metadata overview (template to be filled in nationally before 2019 meeting and reviewed at meeting) public not public, parameters, where is the data stored, taxonomic resolution, spatial resolution, data type (aggregated, raw data...), geographical coverage. To be used for the production of harmonized habitat maps. to feed into workshop (activity 1.1.1). Lead: Germany.												
2.4	Identify the needed elements and major gaps in producing regional habitat maps.												
2.4.1	Linked to the metadata overview and as the output of the workshop (activity 1.1.1 and 2.3.1).												
2.5	Supporting the development and updating of the existing HELCOM habitat maps and outline a procedure for updating the layer(s) in the HELCOM data and map service on a regular basis, if possible in cooperation with other data collection initiatives (e.g. EMODNET) and organizations (e.g. OSPAR).												
2.5.1	Procedure: the Secretariat to present how current maps have been prepared and are maintained, after which further work can be planned.												
2.5.2	Project is needed to develop proper habitat maps. EN to look into available funding options for such a project, Secretariat to inform State and Conservation.												
2.3.3	Once procedure is in place the aim is that the update will be done in connection with the annual meeting.												
2.6	Share information on the process of identification of conservation values.												

Task	Action	2019	2019	2019	2019	2020	2020	2020	2020	2021	2021	2021	2021
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
2.6.1	Agenda point at the annual meeting.												
3.1	Share information on and summarize existing and planned national benthic habitat monitoring, monitoring methods and programmes.												
3.1.1	Agenda point on annual meeting.												
3.2	Review existing methods and techniques for benthic habitat monitoring and survey to support assessment of extent and quality of habitats.												
3.2.1	Collate information on existing methods and techniques. Build on existing work and where possible link to work on descriptor 6 at the EU level, e.g. under TG Seabed. Progress on EU level to be shared at each meeting.												
3.2.2	Link to the BONUS SEAM project, progress and output of which will be presented in the annual meeting.												
3.3	Facilitate further development of monitoring and survey methods suitable for different habitat types and assessment needs (especially BSAP, MSFD and HD).												
3.3.1	Expand on the review (activity 3.2.1) to include aspects outside of extent and quality, covering BSAP MSFD and HD.												
3.3.2	Project for further development.												
3.4	Develop joint HELCOM guidelines for monitoring and survey strategies, building on existing work.												
3.4.1	Scoping exercise at the annual meeting in 2019, including possibility to of links with OSPAR survey on soft bottom grab sampling (Mats Blomqvist, Sweden is contact person) – and possible extension (i.e. other habitat types or substrates) of such processes within the HELCOM area.												
3.4.2	Development of guidelines using lead country approach including review and agreement in annual meeting, prior to State and Conservation approval.												
4.1	Review existing methods and techniques for assessing extent and quality of habitats and biotopes, including integration and aggregation methods.												
4.1.1	Use outcome of review under activity 3.2.1. Build on existing work and where possible link to work on												

Task	Action	2019	2019	2019	2019	2020	2020	2020	2020	2021	2021	2021	2021
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	descriptor 6 at the EU level, e.g. under TG on Benthic Habitats. Progress on EU level to be shared with each meeting. Review to support the state of the Baltic sea assessment process.												
4.2	Recommend a list of biotopes or habitats of regional interest representing all relevant broad habitat types.												
4.2.1	Collect list of national priority habitats, organized according to sub basins/assessment units, share with the group, discuss within the group and agree on a list of habitats of regional interest.												
4.3	Support the development of thresholds in order to assess quality and extent of benthic habitats, particularly with relevance for regional coordination.												
4.3.1	Build on existing work and where possible link to work on descriptor 6 at the EU level, e.g. under TG on Benthic Habitats. Progress on EU level to be shared with meeting.												
4.3.2	Collect national information on thresholds and approach, share with meeting and discuss strong and weak points.												
4.3.3	Share experiences on assessing the extent of adversely affected area and identifying issues, challenges and possible solutions.												
4.4	Identifying possible new indicators.												
4.4.1	Support the indicator review and update process, agenda item to be added at every meeting.												
4.4.2	Share information on newly proposed indicators from scientific publications, projects both inside and outside of the Baltic Sea.												
4.5	Support Lead countries to further develop and review benthic habitat indicators, in close cooperation with other relevant HELCOM initiatives and initiatives outside HELCOM, e.g. OSPAR and ICES. This includes but is not limited to:												
4.5.1	Supporting the updating the core indicator reports at regular intervals, as decided in HELCOM.												

Task	Action	2019	2019	2019	2019	2020	2020	2020	2020	2021	2021	2021	2021
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	Information point by the Secretariat in the agenda at the annual meeting.												
4.5.2	Reviewing and commenting indicator-based assessments of benthic communities and habitats to enable a timely and quality assured delivery.												
5.1	Reporting												
5.1.1	Chair to report to each State and Conservation meeting.												

Validity of ToR's

These ToRs are valid for a three year period (beginning October 2018) and are to be subjected to review and, as appropriate, revision by the expert network and approval by the State and Conservation Working Group at their meeting prior to the end of the validity of these ToRs.

Expected outputs

Will be filled in based on approved ToRs and Workplan tasks

Organisation of work

The network will consist of experts nominated by the Contracting Parties and will be open to Observers according to HELCOM procedures. The network will report to and receive guidance from the State and Conservation Working Group.

The mode of work for the expert network will be mainly via correspondence and online meetings facilitated by the Secretariat, with a physical meeting taking place annually. Sub groups might be defined in order to work more thematically, e.g. habitat mapping & modelling; monitoring; assessment. A Chair for the network will be elected. The products will be handled at HELCOM Meeting Portal workspaces dedicated for the aim. The HELCOM Secretariat will provide administrative support to the network.