



18 October 2017

To: HELCOM Heads of Delegation  
Observers of HELCOM

Re: **Invitation to the Meeting of HELCOM Heads of Delegation (HOD 52B-2017),  
online, 13 November 2017**

Dear Madam/Sir,

HELCOM HOD 52A-2017 agreed to have an online meeting for the Heads of Delegation in November 2017 to continue the preparations for the HELCOM Ministerial meeting 2018 (outcome of HOD 52A-2017, paragraph 4.1).

On the basis of the above, I have the pleasure to invite you to the Meeting of the Heads of Delegation (HOD 52B-2017) to be held on **Monday, 13 November 2017**. The Meeting will be held online but you are also most welcome to attend the Meeting in Helsinki at the HELCOM Secretariat premises to facilitate the discussion. The Meeting will take place **from 10.00 to 13.30** (Eastern European Time).

A Provisional Annotated Agenda (document 1-1) is enclosed to this letter. Documents for the Meeting will be made available in the [HELCOM Meeting Portal](#). Please note that you need to be a registered user with relevant rights to access the restricted meeting document library on the HOD 52B-2017 [Meeting Site](#). Alerts can be set up by the user to the document library, which makes it possible to get automated email notifications when new documents are added to the library. [Instructions](#) for the use of the Meeting Portal are available on the HELCOM website.

Participants are kindly requested to **sign in and register** to the Meeting by answering the [Participation Survey](#) not later than **30 October 2017**.

Yours sincerely,

Monika Stankiewicz  
Executive Secretary