



27 April 2017

To: HELCOM Heads of Delegation  
Chair and Vice-Chair of the Helsinki Commission  
Chairs of the HELCOM Groups  
Observers of HELCOM

**Re. Invitation to the 52nd Meeting of HELCOM Heads of Delegation  
Brussels, Belgium, 20-21 June 2017**

Dear Madam/Sir,

Having regard to the decision of HELCOM HOD 51-2016 (Outcome, paragraph 9.1) and upon invitation by the European Union, I have the pleasure to invite you to the 52nd Meeting of the Heads of Delegation (HOD 52-2017) to be held on 20-21 June 2017 in Brussels, Belgium, hosted by the European Union, at the premises of Palais d'Egmont, Arenberg room (Place du Petit Sablon, 8, 1000 Brussels, <http://www.ccegmont.be/en>).

The Meeting will start on Tuesday, 20 June at 9.00 o'clock and will terminate on Wednesday, 21 June by 16.00 o'clock.

A Provisional Agenda (1-1) and Annotations to the Provisional Agenda (1-2) are enclosed to this letter. Documents for the Meeting will be made available in the [HELCOM Meeting Portal](#). Please note that you need to be a registered user with relevant rights to access the restricted meeting document library on the HOD 52-2017 Meeting Site. Alerts can be set up by the user to the document library, which makes it possible to get automated email notifications when new documents are added to the library. [Instructions](#) for the use of the Meeting Portal are available on the HELCOM website.

Participants are kindly requested to **sign in and register** to the Meeting by answering the Participation Survey not later than **9 June 2017**.

The Delegations are requested to note that according to Rule 6 of the Rules of Procedure of the Helsinki Commission **basic documents and documents requiring action or a decision** by the Meeting should be submitted in electronic form to the Secretariat by **29 May 2017**. Bulky documents should include abstracts embodying the essence of the proposals and action requested from the Meeting. **Documents containing comments to the basic documents as well as information documents** should be provided to the Secretariat by **13 June 2017**.

Looking forward to meeting you in Brussels,

Monika Stankiewicz  
Executive Secretary