



26 November 2021

To: HELCOM-VASAB MSP WG nominated representatives
Observers of HELCOM-VASAB MSP WG
Participants of HELCOM-VASAB MSP WG 23-2021

cc: HELCOM Heads of Delegation
Observers of HELCOM
HELCOM Chairs and vice-Chairs

Dear Colleagues,

With reference to the 23rd Meeting of the HELCOM-VASAB MSP Working Group ([outcome](#), paras 3.9 & 5.8), we have the pleasure to invite the Contracting Parties to the Helsinki Convention, VASAB Member Countries, Observer organizations as well as the participants of HELCOM-VASAB MSP WG 23-2021 to the HELCOM-VASAB MSP WG 23A-2022 Intersessional Meeting.

The HELCOM-VASAB MSP WG 23A-2022 Intersessional Meeting will be opened on **Thursday 27 January 2022 at 10:00 EET** and is expected to end at **16:00 EET**. The Meeting will be chaired by the Working Group Co-Chairs Mr. Joacim Johannesson, Sweden and Kai Trümpler, Germany.

The Meeting will be focused on further elaboration of the HELCOM-VASAB MSP WG's workplan. The Meeting will also consider, if time allows a tour de table on climate change consideration in national MSP processes.

The Contracting Parties/Member Countries as well as Observers are requested to submit substantial documents requiring a decision or action to the Secretariats (lotta.ruokanen@helcom.fi, florent.nicolas@helcom.fi and info@vasab.org) **by 10 January 2022** and information documents **by 13 January 2022**. The [document template](#) to submit a meeting document is available on the [HELCOM-VASAB MSP WG 23A-2022 Meeting Site](#).

Documents for the Meeting will be made available on the [HELCOM-VASAB MSP WG 23A-2022 Meeting Site](#) in the HELCOM Meeting Portal. Please note that you need to be a registered user to access the restricted meeting documents. Instructions for the use of the Meeting Portal are available on the [HELCOM website](#).

Alerts can be set up [by the user](#) to the document library in the HELCOM Meeting Portal, which makes it possible to get automated email notifications when new documents are added to the library. Email notifications by the HELCOM Secretariat on new documents will only be sent after the above-mentioned deadlines, in case of late document submissions as well as when annotations to the provisional agenda are available in the document library.

Participants of the Meeting are kindly requested to register to the Meeting by answering the [Participation Survey](#) not later than **by Thursday 21 January 2022**. As the Meeting will be held online, technical information will be only communicated to the registered participants at a later stage.

Yours sincerely,

Rüdiger Stempel
HELCOM Executive Secretary

Alda Nikodemusa
VASAB Head of Secretariat