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| Document title | Preliminary timeline and division of tasks for drafting of BSAP |
| Code | 2-3 |
| Category | INF |
| Agenda Item | 2 - Reviewing synopses and other actions proposed for BSAP update |
| Submission date | 17.6.2020 |
| Submitted by | HELCOM Secretariat |
| Reference | |

Background

This document includes a preliminary timeline and division of tasks for drafting of BSAP. This timetable was submitted to HOD 58-2020 (Annex 2 of [document 4-11](#)). The timetable was discussed and approved by HOD 58-2020.

Action requested

The Meeting is invited to take note of the information.

Preliminary timeline and division of tasks for drafting of BSAP

| BSAP Section | 2020 | | | | | | | 2021 | | | |
|---|--|---|--------|-----------|-------------|--|-----------------------|---|---------------------------------|---|------------------------------------|
| | June | July | August | September | October | November | December | January-May | June | June-October | October |
| BSAP Preamble | BSAP Drafting Group, assisted by Secretariat | | | | | GEAR 23-2020 | HOD 59-2020, comments | BSAP Drafting Group and Secretariat | HOD 60-2021, approval | | Ministerial Meeting 2021, adoption |
| Segment preamble | Secretariat | | | | WG meetings | Secretariat/BSAP Drafting Group lead country | HOD 59-2020, comments | BSAP Drafting Group and Secretariat | HOD 60-2021, approval | | Ministerial Meeting 2021, adoption |
| Operative section: current state | Secretariat | | | | WG meetings | Secretariat/BSAP Drafting Group lead country | HOD 59-2020, comments | BSAP Drafting Group and Secretariat | HOD 60-2021, approval | | Ministerial Meeting 2021, adoption |
| Operative section: desired state | Secretariat | | | | WG meetings | Secretariat/BSAP Drafting Group lead country | HOD 59-2020, comments | BSAP Drafting Group and Secretariat | HOD 60-2021, approval | | Ministerial Meeting 2021, adoption |
| Operative section actions | HOD 58-2020 | Working Groups, assisted by Secretariat | | | | | HOD 59-2020, comments | BSAP Drafting Group and Secretariat | HOD 60-2021, tentative approval | BSAP Drafting Group and Secretariat, HOD intersessional meeting(s) (for actions not approved at HOD 60-2021) | Ministerial Meeting 2021, adoption |
| Annex Segment supplementary information | HOD 58-2020 | Working Groups, assisted by Secretariat | | | | | HOD 59-2020, comments | Working Groups, assisted by Secretariat | HOD 60-2021, tentative approval | BSAP Drafting Group and Secretariat (for actions not approved at HOD 60-2021) | Ministerial Meeting 2021, adoption |

