



22 December 2015

To: HELCOM Heads of Delegation
VASAB CSPD/BSR
Observers of HELCOM
Contacts of HELCOM-VASAB MSP WG
Observers of HELCOM-VASAB MSP WG
Chairs and Vice-Chairs of the HELCOM Groups

cc: Contact Addresses of HELCOM State & Conservation group and Maritime group
Observers of HELCOM State & Conservation group and Maritime group

Dear Madam/Sir,

We have the pleasure to invite the HELCOM and VASAB member as well as the Observer organizations to the Twelfth Meeting of the joint HELCOM-VASAB Maritime Spatial Planning Working Group (HELCOM-VASAB MSP WG 12-2016). The Meeting will be held at Gdansk City Hall (address: Długi Targ 39/40, 3rd floor, room 306) in Gdansk, Poland, **on 24-25 February 2016** upon invitation by the Ministry of Development. The Meeting will be **opened on Wednesday, 24 February, at 14:00** and is expected to **terminate no later than by 17:00** the following day. The Meeting will be chaired jointly by the Working Group Co-Chairs Ms. Anita Mäkinen, Finland, and Mr. Andrzej Cieslak, Poland.

The HELCOM and VASAB member as well as the Observer organizations are also invited to take part in a **MSP Workshop on 24 February 2016** (9:00-13:00) at the same venue.

Please find enclosed the invitation by Poland and Information for Participants. Documents for the Meeting will be made available on the HELCOM-VASAB MSP WG 12-2016 [Meeting Site](#) in the HELCOM Meeting Portal. Participants of the Meeting are kindly requested to register to the Meeting and the Workshop by answering the [Participation Survey](#) not later than **by 17 February 2016**. Please note that you need to be a registered user with relevant rights to access the restricted meeting documents and to register for the meeting. [Instructions](#) for the use of the Meeting Portal are available on the HELCOM website.

As agreed by HELCOM-VASAB MSP WG 6-2013 (paragraph 1.2), HELCOM and VASAB members as well as Observers are requested to submit substantial documents requiring a decision or action to the Secretariats (laura.meski@helcom.fi and info@vasab.org) at the latest four weeks in advance of the Meeting, i.e. **by 27 January 2016**. Information documents should be submitted at the latest two weeks in advance of the meeting, i.e. **by 10 February 2016**.

The joint HELCOM-VASAB MSP WG acts as Steering Committee for the MSP part of EUSBSR Horizontal Action Spatial Planning.

Yours sincerely,

Monika Stankiewicz
HELCOM Executive Secretary

Talis Linkaits
VASAB Head of Secretariat

Warszawa, 22 grudnia 2015 r.

DPM.II.773.2.13.2015.KSQ

NK: 345300/15

Ms. Monika Stankiewicz
HELCOM
Executive Secretary

Mr. Talis Linkaits
VASAB
Head of Secretariat

Invitation to the MSP Workshop and the Twelfth Meeting of the Joint HELCOM-VASAB Maritime Spatial Planning Working Group

Dear Ms. Stankiewicz and Mr. Linkaits,

On behalf of the Ministry of Development I have the pleasure to invite the HELCOM and VASAB Members and Observer organizations to take part in the MSP Workshop on 24 February 2016 (9.00-13.00) and the Twelfth Meeting of the Joint HELCOM-VASAB Maritime Spatial Planning Working Group on 24 (starting at 14.00) - 25 February 2016 in Gdańsk, Poland. The Workshop and Meeting will take place at the Gdańsk City Hall, Długi Targ 39/40 (3rd floor, room 306). The events will be held back-to-back with the 71st VASAB CSPD/BSR meeting on 23 February 2016.

Yours sincerely,

Zastępca Dyrektora
Departamentu Polityki Przestrzennej

Magdalena Zagrzejska-Fiedorowicz
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