



17 December 2021

To: Contracting Parties to the Helsinki Convention
Heads of Delegation to the Helsinki Commission
Observers of HELCOM

cc: Chair of HELCOM
Chairs of the HELCOM Groups

Re. [Invitation to the 43rd Meeting of the Helsinki Commission \(HELCOM 43-2022\)](#)
[Helsinki, Finland, 3-4 March 2022](#)

Madam/Sir,

With reference to the decision by HELCOM HOD 60B-2021 (Outcome, Paragraph 3.3), I have the honour to invite the Contracting Parties and the Observer Organizations to send their representatives to the 43rd Meeting of the Baltic Marine Environment Protection Commission - Helsinki Commission, to be held at Botta (address: Museokatu 10, FI-00100) in Helsinki, Finland, from 3 to 4 March 2022.

The Meeting will be opened on **Thursday, 3 March at 10:00 local time (EET)** and is expected to terminate on **Friday, 4 March by 16:00 local time (EET)**.

The Meeting will be held as a physical meeting if the COVID-19 situation allows. The Secretariat will follow developments closely and if the situation does not allow for a physical meeting, the meeting will be held online using Zoom. A final confirmation regarding this will be provided as soon as possible.

Enclosed please find the provisional agenda (document 1-1) and information for participants. Additional documents for the Meeting will be made available on the HELCOM 43-2021 [Meeting Site](#) in the HELCOM Meeting Portal. Please note that you need to be a registered user to access the restricted meeting documents and to register to the meeting. [Instructions](#) for the use of the Meeting Portal are available on the HELCOM website. The participants are kindly requested to register to the Meeting by answering the [Participation Survey](#) not later than **by 24 February 2022**.

Please note that according to Rule 6 of the Rules of Procedure of the Helsinki Commission **basic documents and documents requiring action or a decision** by the Meeting should be submitted in electronic form to the Secretariat (laura.meski@helcom.fi) **by 9 February 2022**. Bulky documents should include abstracts embodying the essence of the proposals and action requested from the Meeting. **Documents containing comments to the basic documents as well as information documents** should be provided to the Secretariat by **24 February 2022**. The Secretariat has prepared a [document template](#) and recommends using the template when submitting documents to the Secretariat.

Alerts can be set up by the user to the document library in the HELCOM Meeting Portal, which makes it possible to get automated email notifications when new documents are added to the library. Email notifications by the Secretariat on new documents will only be sent after the above mentioned deadlines, in case of late document submissions as well as when annotations to the provisional agenda are available in the document library.

Yours truly,

Rüdiger Stempel
Executive Secretary