



Baltic Marine Environment Protection Commission

Making the HELCOM eutrophication assessment operational (EUTRO-OPER)
Videoconference 7 May 2014

EUTRO-OPER 2-2014

Document title	1-1, Provisional Annotated Agenda
Code	1-1
Category	DEC
Agenda Item	1 – Adoption of the agenda
Submission date	23.4.2014
Submitted by	Secretariat
Reference	HELCOM EUTRO-OPER 1-2014

Background

With reference to the minutes of the kick-off meeting of project on Making the HELCOM eutrophication assessment operational (HELCOM EUTRO-OPER 1-2014), the second project meeting (HELCOM EUTRO-OPER 2-2014) will be held as a videoconference on **7th May 2014**.

The meeting will start at **12:00 o'clock (CET) on Wednesday 7 May 2014** and is expected to end by **16:00 (CET)** of the same day.

The purpose of the meeting is to plan in further detail the work of the EUTRO-OPER project, specifically to review the project roadmap and elaborate the tasks agreed to be finalized during work phase 1 (1 April – 31 Aug 2014). In addition, the aim is to plan the testing of the HEAT assessment tool on coastal areas and agree on the next steps in order to develop the new eutrophication indicators on total nutrients (lead Germany), nutrient ratios (lead Germany), spring bloom intensity (lead Finland), cyanobacterial blooms (lead Finland) and oxygen consumption (lead Sweden).

Participants are asked to register to the meeting as soon as possible, but **no later than 30th April 2014**. Registration is done through responding to the participation received via e-mail.

The meeting will be held using the Office Live Meeting. Registered participants will receive an e-mail invitation with instructions on how to join the meeting. You may **agree a test meeting** arranged by the Project Manager by indicating during registration. Please note, that installation of the Office Live Meeting client on your computer is a prerequisite to attending the meeting (instructions on this also in the e-mail invitation).

Meeting documents for the Workshop will be submitted by the Secretariat via the new HELCOM Meeting Portal and may be accessed via <http://portal.helcom.fi:81/meetings/EUTRO-OPER%202-2014-124/default.aspx>.

In order to access the meeting documents and receive participation survey for registration, one has to be signed up to the new meeting portal. If you haven't already signed up, you may do so through the following link: <http://www.helcom.fi/helcom-at-work/events/meeting-portal-instructions/sign-up/> (instructions and link to sign-up).

The Secretariat requests those meeting participants wishing to provide their contributions for the Meeting, to submit documents at the latest on **30 April 2014** in electronic form to the Project Manager (vivi.fleming-lehtinen@helcom.fi).

Action required

The Meeting is invited to adopt the agenda.

Opening of the Meeting

The meeting will be opened by the Project Manager.

Agenda Item 1 Adoption of the Agenda

The Meeting is invited to adopt the Agenda as contained in document 1-1.

Agenda Item 2 Information by the Secretariat, Project Manager and Contracting Parties

The Meeting is invited to take note of the information provided by the Secretariat on HELCOM activities that are of relevance to the Meeting, including the outcomes of HELCOM GEAR 8-2014, HELCOM MONAS 20-2014 and HELCOM MORE 9/2014 as well as the progress of CORESET II (document to be submitted later).

Agenda Item 3 Project roadmap and tasks to be finalized during work phase 1

The Meeting is invited to review and agree on the EUTRO-OPER roadmap, which was considered in EUTRO-OPER 1-2014 and agreed to be reviewed at the next meeting.

The Meeting is invited to elaborate the work needed to fulfil the tasks agreed to be finalized during work phase 1 (1 April – 31 August 2014), especially the following subtasks:

- input to eutrophication monitoring sheets (1a.ii)
- define datasets to be included into data flow at 1st stage (1a.i)
- define form of EO- and SoO data for chl-*a* indicator (1a.i)
- proposal on aggregation approach for oxygen debt indicator (1b.ii)
- specification of procedures for including EO- and SoO data for chl-*a* indicator (1b.ii)
- developing specifications of HEAT 3.0 tool and agreeing on sub-class boundaries of distance-to-target approach (1c.i)
- identifying relevant institutes and defining roles in providing additional data (2b.i) and participating in work flow (2c.iii)

Agenda Item 4 Testing of the HEAT assessment tool on coastal areas

The Meeting is invited to make plans on testing the HEAT assessment tool on coastal areas, as a first step toward testing work for preparing a proposal on harmonizing the coastal and open sea eutrophication assessments.

As background for the discussion, Germany is invited to present the results of the German study, which is testing the use of HEAT 3.0 for integration of WFD indicators in German coastal waters.

Agenda Item 5 Developing new core eutrophication indicators

The Meeting is invited to agree on the next steps on developing new eutrophication indicators on total nutrients (lead Germany), nutrient ratios (lead Germany), spring bloom intensity (lead Finland), cyanobacterial blooms (lead Finland) and oxygen consumption (lead Sweden).

Agenda Item 6 Future work

The Meeting is invited to set a date for the next project meeting, to be held as a videoconference at the end of work phase 1 (1 April – 31 August 2014).

The Meeting is invited to review and update the list of nominated project members if necessary (document 6-1).

Agenda Item 7 Any other business

The Meeting is invited to discuss any other matters related to eutrophication data flow, indicators, targets and assessment.

Agenda Item 8 Closing of Meeting

Draft Minutes will be prepared by the Secretariat for consideration and adoption.