



Document title	Draft Agenda
Code	1-1
Category	CMNT
Agenda Item	1- Opening of the meeting and adoption of the agenda
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The fourth meeting of the joint HELCOM/Baltic Earth Network on Climate Change (EN CLIME) will be held as an online meeting on 5 November 2019 at 14:00-16:00. The Meeting will be chaired by Ms. Clarisse Kehler Sieberth, Sweden.

The aims of the meeting are:

- 1) To introduce the background of the group and the upcoming work regarding secondary parameters
- 2) To map the expertise for secondary parameter work and identify any possible gaps
- 3) To plan the coming work for secondary parameters

[Agenda item 1. Adoption of the Agenda](#)

(document: 1-1 Draft Agenda)

[Agenda item 2. Introduction](#)

(documents: 2-1 Terms of Reference of EN CLIME, 2-2 Structure and Process of HELCOM climate change work)

HELCOM Secretariat will start by introducing the background of the group, work done so far and the overall planned work.

[Agenda item 3. Structure of the fact sheet](#)

(documents: 3-1 Structure of information for the fact sheet, 3-2 Examples of MCCIP report cards, 3-3 Uncertainty guidance by IPCC, 3-4)

HELCOM Secretariat will present the agreed fact sheet contents and the work done on the primary parameters.

[Agenda item 4. Mapping of expertise](#)

(document: 4-1 excel file covering EN CLIME members and parameters)

The participants will be invited to present themselves and their affiliations.

Topics for consideration by the Meeting:

Are there additional experts/organizations/partners that could be invited to the group/support the work, especially for those secondary parameters still lacking expertise?

Agenda item 5. Planning coming work

(documents: Work plan (annex 1 to document 2-1) and 2-2 Structure and process of HELCOM climate change work)

Outline of coming work:

- Identify those primary parameters which are relevant to the secondary parameter in question
- Use the draft key messages for the effects/primary parameters to support drafting key messages for the secondary parameters
- Summarize and simplify draft key messages (if-statements) from already existing material/expert knowledge and provide confidence assessments of draft key messages for the secondary parameters
- Peer review the collated key messages (using existing peer review structure within Baltic Earth)
- Revise the key messages based on peer review comments
- Where needed, revise the draft key messages based on the updated information in the supporting material
- Peer review the revised draft key messages (using existing peer review structure within Baltic Earth, expanded to cover additional parameters as needed)
- If needed, a second revision
- Finalization

Preferred mode of working

Topics for consideration by the Meeting:

- What would be the most efficient and practical mode of working? Thematic subgroups, independent expert work, online workshops, real life workshops etc.?
- Where appropriate agree on thematic subgroups (suggestion on the division by the Secretariat)
- Agree on a lead for each topic/team (coordinator)
- Is it possible to give an estimation on the time required for each parameter?
- Is a joint/larger meeting needed for going through the key messages for the secondary parameters?

Agenda item 6. Any other business