



04 May 2020

To: Contact persons of HELCOM AIS EWG
Technical representatives of HELCOM AIS EWG
Contact persons for the AIS Agreement
Contact Addresses of HELCOM MARITIME and HELCOM RESPONSE
Observers of HELCOM MARITIME and HELCOM RESPONSE

cc: HELCOM Heads of Delegation
Observers of HELCOM
Chairs and Vice-Chairs of the HELCOM Groups

Re. Invitation to the 31th Meeting of the Expert Working Group for Mutual Exchange and Deliveries of AIS & Data (HELCOM AIS EWG 31-2020), Online, 9-10 June 2020

Dear Colleagues,

With reference to the Outcome of the 30th Meeting of the Expert Working Group for Mutual Exchange and Deliveries of AIS & Data (AIS EWG 30-2019, Paragraph 9.1), I have the pleasure to invite you to the 31st Meeting of HELCOM AIS EWG. The Meeting was originally planned to be held in Oslo, Norway, at the premises of the Norwegian Space Agency. Considering the recent developments on COVID-19, the Meeting will be held **online**; starting on **Tuesday, 9 June 2020 at 10:00** CET (11:00 EEST) and is expected to terminate on **Wednesday, 10 June 2020 at 15:00 CET** (16:00 EEST).

Please find enclosed the Provisional Agenda (document 1-1) for the Meeting.

The Meeting documents for AIS EWG 31-2020 will be available on the [AIS EWG 31-2020 Meeting Site](#). Please note that you need to be a *registered user* with relevant rights to access the restricted meeting documents. Instructions for the use of the Meeting Portal are available on the [HELCOM website](#). The participants are kindly requested to **register** to the Meeting by answering the [Participation Survey](#) not later than **5 June 2020**.

The Secretariat kindly requests the Contracting Parties and Norway to observe the deadlines for submission of documents to the Meeting. Basic documents and documents requiring action or a decision by the Meeting should be submitted in electronic form to the Secretariat (markus.helavuori@helcom.fi) by **12 May 2020**. Documents containing comments to the basic documents as well as information documents should be provided by **1 June 2020**. A document template is available on the [AIS EWG 31-2020 Meeting Site](#).

As the Meeting will be held online, technical information will be communicated to the registered participants at a later stage.

Yours sincerely,

Markus Helavuori
Professional Secretary