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<b>Document title</b>	Annotations to the Provisional Agenda
<b>Code</b>	1-2
<b>Category</b>	CMNT
<b>Agenda Item</b>	1 – Adoption of the Agenda
<b>Submission date</b>	13.05.2020
<b>Submitted by</b>	Secretariat
<b>Reference</b>	

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### Background

The 31<sup>th</sup> Meeting of HELCOM AIS EWG will be opened on **Tuesday, 9 June 2020 at 10:00** CET (11:00 EEST) and is expected to terminate on **Wednesday, 10 June 2020 at 15:00 CET** (16:00 EEST). The Meeting will be held online.

The Contracting Parties are requested to submit documents for the Meeting to the Secretariat ([markus.helavuori@helcom.fi](mailto:markus.helavuori@helcom.fi)) according to the Rules of Procedure of HELCOM not later than by **19 May 2020**. Information documents (take note, indicating no action or decision) or comments (comments on other documents) can be sent by **1 June 2020**.

The Contracting Parties are also requested to inform the Secretariat beforehand about any presentations to be made during the Meeting. In case presentations are to address the Meeting with some requests for decisions, they should be preceded with a paper summarizing the presentation and stating the actions requested.

### Action requested

The Meeting is invited to adopt the Agenda for the Meeting.

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**Agenda Item 1                      Adoption of the Agenda**

The Provisional Agenda has been prepared on the basis of the Outcome of the 30<sup>th</sup> Meeting of the Expert Working Group for Mutual Exchange and Deliveries of AIS & Data (HELCOM AIS EWG 30-2019) as well as consultations between the Chair and Vice-Chairs of HELCOM AIS EWG and the Secretariat.

The Meeting is invited to adopt the Agenda for the Meeting as contained in document 1-1.

**Agenda Item 2                      Matters arising from other HELCOM meetings**

The Meeting is invited to take note of information on other HELCOM meetings and decisions within HELCOM in the intersessional period having relevance to the work of HELCOM AIS EWG, to be submitted at a later stage, including, e.g.:

- 41<sup>st</sup> Meeting of the Helsinki Commission ([HELCOM 41-2020](#));
- 19<sup>th</sup> Meeting of the Maritime Working Group ([MARITIME 19-2019](#));
- 19A Intersessional Meeting of the Maritime Working Group ([MARITIME 19A-2020](#));
- 27<sup>th</sup> Meeting of the Response Working Group ([RESPONSE 27-2020](#));
- 10<sup>th</sup> meeting of the HELCOM Expert Working Group on Safety of Navigation ([SAFE NAV 10-2019](#));
- 56<sup>th</sup> and 57<sup>th</sup> Meetings of the Heads of Delegation ([HOD 56-2019](#), and [HOD 57-2019](#)).

The Meeting is invited to take note of the update of the HELCOM Baltic Sea Action Plan (BSAP), being a priority for the HELCOM working groups, and note that the update of the BSAP will be based on the existing expertise in the HELCOM working structure according to the mandates of the working groups and will be overseen by the Heads of Delegation. In this context, the Meeting is invited to take note of the latest developments to update the BSAP.

**Agenda Item 3                      Recent national developments of AIS**

The Contracting Parties are invited to present any new information relevant to HELCOM AIS in their respective countries:

*AIS coverage*

The Meeting is invited to exchange information on AIS transmission coverage.

*Monitoring of VDL loading*

The Meeting is invited to exchange information on measurements and results of VDL loading.

*Application specific AIS messages and VHF Data Exchange (VDE)*

The Meeting is invited to discuss regional applications of global VHF Data Exchange (VDE) developments.

The Contracting Parties are invited to inform on their activities related to enhancing the use of AIS application-specific messages.

*E-navigation*

The Contracting Parties are invited to inform on outcomes of work and projects related to e-navigation, including dynamic route planning and route exchange.

*Exchange of AIS information*

The Contracting Parties are invited to exchange information about public availability or limitations of AIS data for class A and B data, respectively.

### *AIS raw data buffering solution*

The Meeting is invited to exchange information on different solutions of data buffering in case of communication failures mainly between AIS BaseStations - local server and between local server - Kongsberg proxy.

Norway is invited to explain possible ways to use Kongsbeg proxy for transmission previously buffered data.

## **Agenda Item 4                      Maintaining and further development of HELCOM AIS**

### *Further development of HELCOM AIS*

The Meeting is invited to discuss possible ways to provide additional services to the basic exchange provided by Norway.

As requested by HELCOM AIS EWG 30-2019 (cf. [Outcome](#), paragraphs 3.6 & 3.7), the Meeting is invited to take note of the results of the questionnaire from Norway to offer a better system to deliver regional AIS data stream.

## **Agenda Item 5                      Access to and use of HELCOM AIS information**

### *Access to HELCOM AIS*

The Meeting is invited to take note of the information on the requests received by the Secretariat on the AIS data (document to be submitted at a later stage) falling under the Revised Recommendation 33/1 or not.

The Meeting is invited to take note of the information from the HELCOM Secretariat on sharing AIS data products via the [HELCOM Map and Data Service](#) or via another platform.

## **Agenda Item 6                      Cooperation with other organizations**

The Contracting Parties are invited to inform on recent developments at IALA and ITU-R including the re-organisation of AIS channels as well as on progress with VDES standard.

## **Agenda Item 7                      Any other business**

The Meeting is invited to check and update the lists of contact persons and technical representatives for HELCOM AIS EWG as well as contact persons for the HELCOM AIS Agreement (document to be submitted at a later stage).

As agreed by HELCOM AIS EWG 30-2019 (cf. [Outcome](#), paragraph 7.1), only the updated AIS EWG contact address list will be made available on the [AIS EWG 31-2020 Meeting site](#), upon receipt of consent for publication by all contact persons.

The Meeting might wish to consider any other matters related to this Agenda Item.

## **Agenda Item 8                      Future work and meetings**

The Meeting is invited to decide on the date and place of the next meeting of the Group.

## **Agenda Item 9                      Outcome of the Meeting**

A draft Outcome of the Meeting will be prepared at the end of the Meeting and presented for consideration and adoption.