



29 March 2019

To: Contact persons of HELCOM AIS EWG
Technical representatives of HELCOM AIS EWG
Contact persons for the AIS Agreement
Contact Addresses of HELCOM MARITIME and HELCOM RESPONSE
Observers of HELCOM MARITIME and HELCOM RESPONSE

cc: HELCOM Heads of Delegation
Observers of HELCOM
Chairs and Vice-Chairs of the HELCOM Groups

Re. Invitation to the 30th Meeting of the Expert Working Group for Mutual Exchange and Deliveries of AIS & Data (HELCOM AIS EWG 30-2019), Helsinki, Finland, 28-29 May 2019

Dear Colleagues,

With reference to the Outcome of the 29th Meeting of the Expert Working Group for Mutual Exchange and Deliveries of AIS & Data (HELCOM AIS EWG 29-2018, Paragraph 8.1), I have the pleasure to invite you to the 30th Meeting of HELCOM AIS EWG, to be held in Helsinki, Finland, at the premises of the Finnish Transport Infrastructure Agency (Opastinsilta 12 A, 00520 Helsinki).

The Meeting will start on **Tuesday, 28 May 2019 at 11:30** and is expected to terminate on **Wednesday, 29 May 2019 at 14:00**.

Please find enclosed the invitation by Finland, as well as the Provisional Agenda (doc. 1-1) and Annotations to the Provisional Agenda (doc. 1-2) for the Meeting. Practical information for participants will be submitted as soon as available.

Meeting documents for AIS EWG 30-2019 will be submitted by the Secretariat via the [HELCOM Meeting Portal](#). Please find here [instructions](#) for signing up as a first-time user of the Meeting Portal. Once you have signed up to the Meeting Portal, the Secretariat will need to grant you separate permission to access the restricted meeting document library on the [AIS EWG 30-2019 Meeting Site](#). After sign up, the participants are kindly requested to **sign in and register** to the Meeting by answering the [Participation Survey](#) not later than **21 May 2019**.

The Secretariat kindly requests the Contracting Parties and Norway to observe the deadlines for submission of documents to the Meeting. Basic documents and documents requiring action or a decision by the Meeting should be submitted in electronic form to the Secretariat (markus.helavuori@helcom.fi) by **6 May 2019**. Documents containing comments to the basic documents as well as information documents should be provided by **21 May 2019**.

Yours sincerely,

Markus Helavuori
Professional Secretary